

**RM Spiritwood  
Meeting Minutes  
Regular Meeting of Council May 11, 2021 - 08:00 AM**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, May 11th, 2021 via web conferencing.

Present

- Reeve – Shirley Dauvin
- Division 1 – Larry Vaagen
- Division 2 – Al Steinhilber
- Division 3 – Terry Wingerter
- Division 4 – Dennis Laventure (left at noon)
- Division 6 – Bevra Fee
- Administrator – Colette Bussiere
- Foreman – Darcy Laventure (8:00 am - 9:20 am)

Absent

- Division 5 - Jerome Tetreault

- |          |            |  |   |                |
|----------|------------|--|---|----------------|
|          | <b>1</b>   | <b>Call to Order</b>                             | A quorum being present the meeting was called to order at 8:06 am by Reeve, Shirley Dauvin. |                |
|          |            |  |   | <b>CARRIED</b> |
| 114-2021 | <b>2</b>   | <b>Adoption of Agenda</b><br>Al Steinhilber      | That the agenda be adopted as presented.  |                |
|          |            |  |   | <b>CARRIED</b> |
|          | <b>3</b>   | <b>Conflict of Interest</b>                      | There was no conflict of interest acknowledged.   |                |
|          | <b>4</b>   | <b>Minutes</b>                                   |   |                |
| 115-2021 | <b>4.1</b> | <b>Regular Meeting</b><br>Bevra Fee              | That the minutes of the April 13, 2021 Regular Meeting of Council be approved as presented. |                |
|          |            |  |   | <b>CARRIED</b> |
|          | <b>5</b>   | <b>Business Arising From the Minutes</b>         |   |                |
|          | <b>5.1</b> | <b>Subdivision Application - SW 12-49-12-W3</b>  | The applicant has closed the file.  |                |
| 116-2021 | <b>6</b>   | <b>Foreman's Report</b><br>Dennis Laventure      | That the Foreman’s report having been read now be filed.                                    |                |
|          |            |  |   | <b>CARRIED</b> |
|          |            |  | Foreman, Darcy Laventure left the web conference at 9:20 am.                                |                |
| 117-2021 | <b>7</b>   | <b>Administrator's Report</b><br>Terry Wingerter | That the Administrator’s report having been read now be filed.                              |                |
|          |            |  |   | <b>CARRIED</b> |

- 118-2021      **7.1      Basement Quote**  
Dennis Laventure  
That the basement restoration project be awarded to WA Carpentry.  
**CARRIED**  
Councillor, Larry Vaagen abstained from voting.
- 119-2021      **7.2      Legal Counsel Opinion**  
Al Steinhilber  
That we authorize the Administrator to setup a teleconference with legal counsel to advise Council on defamation of character and social media posts.  
**CARRIED**
- 120-2021      **8      Council Forum**  
**9      Financial**  
**9.1      Bank Reconciliation**  
Al Steinhilber  
That the bank reconciliation for the month ending April 30, 2021 be accepted as presented.  
**CARRIED**
- 121-2021      **9.2      Accounts for Approval**  
Dennis Laventure  
That the List of Accounts for Approval, hereby attached as Schedule "A" and forming part of these minutes be passed for payment  
  
Cheque No. 13000 - 13053  
Payroll File No. 323 & 325  
EFT - Grader Lease Payment  
**CARRIED**
- 122-2021      **9.3      Statement of Financial Activities**  
Al Steinhilber  
That the Statement of Financial Activities for the month ending April 30, 2021 be approved as presented.  
**CARRIED**
- 10      Delegations**  
**10.1      10:30 am - Brenda Beaulac - SARCS Financial Presentation**  
Brenda Beaulac joined the web conference at 10:30 am.  
Brenda Beaulac left the web conference at 10:50 am  
**10.2      11:00 am - Yvonne Prussak & Mae Rotsey (Northbound Planning) - Enforcement Procedure & General Penalty Bylaw**  
Yvonne Prussak & Mae Rotsey of Northbound Planning joined the web conference at 11:01 am.  
Delegates, Yvonne & Mae left the web conference at 11:45 am.  
**10.3      11:30 am - Town of Spiritwood - Fire Dept. Discussion**  
Mayor, vonHolwede & Councillor, Bedi joined the web conference at 11:45 am. Mayor, vonHolwede & Councillor, left the web conference at 12:03 pm.
- 11      New Business**

123-2021                    **11.1      Road Allowance Brushing Application - NE 13-50-09-W3 & SE 24-50-09-W3**  
    Al Steinhilber

That the request by the property owner to clear brush & trees from the road allowance on the east side of NE 13-50-09-W3 & SE 24-50-09-W3 be ratified as per email approval. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the aforementioned lands for future disposal by the property owner. That compensation in the amount of \$500.00 per 1/2 mile be paid to the property owner, as per RM policy, as both parties benefit from the clearing of the road allowance.

**CARRIED**

124-2021                    **11.2      Discretionary Use Application - Storage Compound (PT SW 04-49-12-W3)**  
    Bevra Fee

That the discretionary use application for a storage compound for the storage of off-season equipment and located on PT SW 04-49-12-W3 be approved under the following conditions:

- The site at all times shall be clear of waste & debris and not become a public nuisance;
- The storage compound shall be used for the storage of off-season equipment which may include but is not limited to recreational vehicles, boats, boat lifts, golf carts, fishing shacks, and accessory equipment. etc. The storage of wrecked, partially dismantled or inoperable vehicles or machinery, or hazardous materials are strictly prohibited;
- The outdoor storage area shall provide sufficient screening by way of tree buffer or appropriate screening material;
- The use shall not interfere with amenities or change the character of the neighborhood;
- The use shall only be valid for the period of time the property is occupied by the applicant for such use.

**CARRIED**

125-2021                    **11.3      Discretionary Use Application - Agriculture Repair Business (SE 22-50-11-W3)**  
    Dennis Laventure

That the discretionary use application for an agriculture repair business located on SE 22-50-11-W3 be approved under the following conditions:

- The site at all times shall be clear of waste & debris and not become a public nuisance;
- The agriculture repair business shall be used for the repair of agriculture machinery & & equipment;
- The use shall not interfere with amenities or change the character of the neighborhood;
- The applicant shall be required to enter into an agreement with a solid waste provider for the disposal of soled waste (garbage)
- The use shall only be valid for the period of time the property is occupied by the applicant for such use.

**CARRIED**

126-2021                    **11.4      SMHI - Withdrawals List**  
    Al Steinhilber

The following withdrawal applications have been considered by Council and approved for withdrawal from Saskatchewan Municipal Hail Insurance:

- NE 08-49-121-W3
- NE 22-50-11-W3
- NE 28-50-11-W3
- SE 33-50-11-W3
- NW 34-50-11-W3
- SW 05-51-12-W3

**CARRIED**

127-2021      **11.5      SaskPower - New Service Installation**  
Larry Vaagen  
That we accept Service Order No. 2029294, being Quote No. 129203 from SaskPower for the installation of a new electrical service for the proposed RM Shop located at 600 Highway Drive in Spiritwood. SK.

**CARRIED**

128-2021      **11.6      RM of Round Hill - Fire Protection Services**  
Terry Wingerter  
That we authorize the Administrator to proceed with a Bylaw to Provide Fire Protection Services for the RM of Round Hill No. 467.

**CARRIED**

129-2021      **11.7      Lunch**  
Al Steinhilber  
That we adjourn for lunch at 12:04 pm and reconvene at 12:30 pm.

**CARRIED**

Councillor, Dennis Laventure advised that he will not be returning to the web conference.

The regular meeting of Council was called back to order at 1:34 pm.

130-2021      **11.8      Remove Dead Trees from ER - Lot F Misty Grove**  
Larry Vaagen  
That we approve the request to remove dead, dying & fallen trees within the Environmental Reserve (ER1) in front of Lot F in Misty Grove. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.

**CARRIED**

131-2021      **11.9      Construct Staircase Access in ER - Lot M Misty Grove**  
Larry Vaagen  
That we approve the request for access (staircase) within the Environmental Reserve (ER1) in front of Lot M in Misty Grove. The access path shall be no greater than 2 metres in width at any given time and the removal of live mature trees and aquatic vegetation is prohibited. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.

**CARRIED**

- 132-2021      **11.10      Shoreline Stabilization & Remove Dead Trees in ER - Lot 14 Blk 1 - The Cove**  
 Al Steinhilber
- That we approve the request for the removal of dead, dying and fallen trees (woody vegetation) & debris within the Municipal Reserve (MR) in front Lot 14/Blk 1 in The Cove. In addition, that we approve the placement of clay fill, geotextile cloth and rip rap rock on the MR in front of Lot 14/Blk 1 for shoreline stabilization.
- The maximum allowable encroachment into the MR beyond the property boundary shall be no more than 3 metres. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency’s Aquatic Habitat Protection Permit.
- CARRIED**
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- 133-2021      **11.11      Access Path & Remove Dead Tree - Lot 4 Blk 2 Green Jewel**  
 Larry Vaagen
- That we approve the request for an access path across Environmental Reserve (ER) adjacent to Lot 4/Blk 2 in Green Jewel Estates. The access path shall be no greater than 2 metres in width and the removal of live mature trees and aquatic vegetation is prohibited. In addition, that we also approve the request to remove dead, dying & fallen trees within the Environmental Reserve (ER) in front of Lot Lot 4/Blk 2 in Green Jewel Estates. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency’s Aquatic Habitat Protection Permit
- CARRIED**
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- 134-2021      **11.12      Fire Pumper Truck**  
 Al Steinhilber
- That we purchase a 1996 Darley International Pumper Fire Truck from Colya J Fire Services.
- CARRIED**
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- 135-2021      **11.13      Budget**  
 Terry Wingerter
- That the Budget for 2021 be tabled.
- TABLED**
- 
- 136-2021      **11.14      Mill Rate - 2021**  
 Terry Wingerter
- That the 2021 Mill Rate be tabled.
- TABLED**
- 
- 137-2021      **11.14.1      Budget Meeting**  
 Larry Vaagen
- That we schedule a special meeting for Thursday, May 28th, 2021 to discuss the 20212 budget & mill rate, respectively.
- CARRIED**
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- 138-2021      **12              In Camera**  
 Bevra Fee
- That the regular meeting of Council be adjourned to move into an In-Camera session to discuss HR matters.
- CARRIED**
- Administrator, Colette Bussiere left the web conference at 1:21 pm
- Administrator, Colette Bussiere re-joined the web conference at 1:28

pm. The regular meeting of Council was called back to order at 1:28 pm.

139-2021

**13**

**Correspondence**

Bevra Fee

That the following correspondence having been read now be filed:

- SARM Updates
- SARM Weekly Policy Bulletins
- SARM May 2021 - Name Change
- Farm & Food Care - April 2021 Newsletter
- Ministry of Highways Spring Road Restrictions
- Wapiti Regional Library Annual Report
- Meeting Lake RP Meeting Minutes - March 20, 2021
- SARM legal Response to Co-operators
- PHO Newsletter - Spring 2021
- RM of Round Hill - Crisis Hotline

**CARRIED**

140-2021

**14**

**Adjourn**

Larry Vaagen

That the meeting be adjourned.

**CARRIED**

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CAO/Administrator

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Reeve/Deputy Reeve