

**RM Spiritwood  
Meeting Minutes  
Regular Meeting of Council January 12, 2021 - 09:00 AM**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, January 12th, 2021 via web conferencing.

Present

- Reeve – Shirley Dauvin
- Division 1 – Larry Vaagen
- Division 2 – Al Steinhilber
- Division 3 – Terry Wingerter
- Division 4 – Dennis Laventure
- Division 6 – Bevra Fee
- Administrator – Colette Bussiere
- Foreman – Darcy Laventure (9:00 am – 10:10 am)

Absent

- Division 5 - Jerome Tetreault

- |         |            |   |   |
|---------|------------|---|---|
|         | <b>1</b>   | <b>Call to Order</b>                                      |   |
|         |            |   | A quorum being present the meeting was called to order at 9:02 am by Reeve, Shirley Dauvin.   |
|         | <b>2</b>   | <b>Adoption of Agenda</b>                                 |   |
| 01-2021 |            | Al Steinhilber  |   |
|         |            |   | That the agenda be accepted as corrected.   |
|         | <b>3</b>   | <b>Conflict of Interest</b>                               |   |
|         |            |   | There was no conflict of interest acknowledged.   |
|         | <b>4</b>   | <b>Minutes</b>  |   |
|         | <b>4.1</b> | <b>Regular Meeting</b>                                    |   |
| 03-2021 |            | Bevra Fee   |   |
|         |            |   | That the minutes of the December 8th, 2020 Regular Meeting of Council be approved as presented.   |
|         |            |   | <b>CARRIED</b>  |
|         | <b>5</b>   | <b>Business Arising From the Minutes</b>                  |   |
| 04-2020 |            | Dennis Laventure  |   |
|         |            |   | That Resolution No. 349/2020 - Weed Inspector Appointment, be rescinded.  |
|         |            |   | <b>CARRIED</b>  |
|         | <b>6</b>   | <b>Old Business</b>                                       |   |
|         | <b>6.1</b> | <b>Spiritwood Library - Request for Extra Hour</b>        |   |
| 05-2021 |            | Al Steinhilber  |   |
|         |            |   | That the request to purchase one (1) extra hour for the Spiritwood Public Library for 2021 be approved.   |
|         |            |   | <b>CARRIED</b>  |
|         | <b>6.2</b> | <b>Spiritwood Library- Request for Additional Funding</b> |   |
| 06-2021 |            | Dennis Laventure  |   |
|         |            |   | That the Spiritwood Public Library's request for funding in the amount of \$1,100.00 be approved. Any future requests for funding shall be contingent on the submission of a work plan, a succession plan & application to the community grant program. |
|         |            |   | <b>CARRIED</b>  |

02-2021	<b>7</b>	<b>Foreman's Report</b> Terry Wingerter	That the Foreman's report having been read now be filed.	<b>CARRIED</b>
			Foreman, Darcy Laventure left the web conference meeting at 10:10 am.	
07-2021	<b>8</b>	<b>Administrator's Report</b> Dennis Laventure	That the Administrator's report having been read now be filed.	<b>CARRIED</b>
	<b>9</b>	<b>Council Forum</b>	Councillor, Bevra Fee to request a quote to facilitate a strategic planning session.	
	<b>10</b>	<b>Financial</b>		
08-2021	<b>10.1</b>	<b>Bank Reconciliation</b> Larry Vaagen	That the bank reconciliation for the month ending December 31, 2020 be accepted as presented.	<b>CARRIED</b>
09-2021	<b>10.2</b>	<b>Accounts for Approval</b> Terry Wingerter	That the List of Accounts for Approval, hereby attached as Schedule A and forming part of these minutes be passed for payment.	
			Cheque No. 12805-12858 Payroll File No. 310, 312 & 313 EFT Grader Lease Payment	<b>CARRIED</b>
10-2021	<b>10.3</b>	<b>Statement of Financial Activities</b> Al Steinhilber	That the Statement of Financial Activities for the month ending December 31, 2020 be approved as presented.	<b>CARRIED</b>
	<b>11</b>	<b>Delegations</b>		
	<b>12</b>	<b>New Business</b>		
11-2021	<b>12.1</b>	<b>SARM Fidelity Bond</b> Larry Vaagen	That the SARM Fidelity Bond for 2021 be approved as follows:	
			<ul style="list-style-type: none"> <li>• Fidelity Bond Coverage           \$ 200,000</li> <li>• Registered Mail Coverage       \$ 50,000</li> <li>• Money &amp; Securities Coverage   \$ 20,000</li> </ul>	<b>CARRIED</b>
12-2021	<b>12.2</b>	<b>SARM Property Self Insurance Renewal</b> Al Steinhilber	That the SARM Property Self Insurance Plan Schedule be accepted as revised & presented.	<b>CARRIED</b>

- 13-2021      **12.3      Municipal Revenue Sharing Declaration of Eligibility**  
Terry Wingerter
- The Council of the Rural Municipality of Spiritwood No. 496 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
  - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements; and
  - That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED**
- 14-2021      **12.4      Fire Dispatch Services Contract**  
Bevra Fee
- That we enter into a contract with Saskatchewan Public Safety Agency for the provision of fire dispatch services to the RM of Spiritwood for the 2021 calendar year.
- CARRIED**
- 15-2021      **12.5      Par A (Drackett Sub'd - Angus Estates) - Remove Dead Tress & Shoreline Improvements**  
Al Steinhilber
- That we approve the request to remove dead, dying & fallen trees & debris within the Public Walkway (ER5) and Environmental Reserve (ER4) in front of Parcel A Plan 101996567, also known as Angus Estates. In addition, the request to improve the shoreline shall consist of clay fill, geotextile cloth and rip rap rock as permitted under WSA regulations. The maximum allowable encroachment into the ER beyond the property boundary shall be no more than 3 metres. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.
- CARRIED**
- 16-2021      **12.6      Tree Removal & Shoreline Stabilization - Lot 9 & 10/Blk 1The Cove**  
Terry Wingerter
- That we approve the request for the removal of dead, dying and fallen trees (woody vegetation) & debris within the Municipal Reserve (MR) in front Lot 9 & Lot 10/Blk 1 in The Cove. In addition, that we approve the placement of clay fill, geotextile cloth and rip rap rock on the MR in front of your lot for shoreline stabilization.
- The maximum allowable encroachment into the MR beyond the property boundary shall be no more than 3 metres. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.
- CARRIED**
- 17-2021      **12.7      Access Path - Lot 5/Blk 2 Green Jewel**  
Bevra Fee
- Council for the RM of Spiritwood No. 496 has approved an access path across Environmental Reserve (ER1) adjacent to Lot 5/Blk 2 in Green Jewel Estates.
- The access path shall be no greater than 2 metres in width and the removal

of live mature trees and aquatic vegetation is prohibited. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.

**CARRIED**

18-2021      **12.8      Council Procedures Bylaw - First Reading**  
Dennis Laventure

That Bylaw No. 01-2021, being a Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, be read a first time.

**CARRIED**

19-2021      **12.9      Parcel Tie Removal & Retie - NW 04-54-11-W3**  
Bevra Fee

That the request to remove Parcel No.129131827 from Parcel No. 203803422 shall be approved, under the condition that Parcel No.129131827 is retied to Parcel No. 203803411 and the intended use of Parcel No. 129131827 shall remain agriculture.

**CARRIED**

20-2021      **12.10      Proof of Loss - RM Shop Break-in & Theft**  
Al Steinhilber

That we agree to the Final Proof of Loss in the amount of \$12,185.13 for the claim submitted to the SARM Property Self Insurance Program in the matter of the RM of Spiritwood Shop Break-in & Theft that occurred on June 16, 2020.

**CARRIED**

21-2021      **12.11      Thickwood Hills Snowmobile Club - Land Use Approval**  
Dennis Laventure

That we approve the development of a signed and maintained snowmobile trail as identified on the revised map and that we authorize the Administrator to sign the Land Use Permission Form.

**CARRIED**

22-2021      **12.12      Cancellation of Lease for Non-Payment of Property Tax**  
Al Steinhilber

That we request the cancellation of lease agreements for non-payment of property taxes as per the attached list.

**CARRIED**

23-2021      **12.13      Regional Fire Dept. Appointments**  
Larry Vaagen

That Wayne Reddekopp and Richard Urano be appointed to the Shell Lake Regional Fire Dept for the 2021 calendar year.

**CARRIED**

24-2021      **12.14      Road Maintenance Agreement - Maurice Grimard**  
Terry Wingerter

That we enter into a Road Maintenance Agreement with Maurice Grimard to haul 1,680 tonne of timber from S 1/2 19-53-09-W3 on Grid No. 793 & Grid No. 946.

**CARRIED**

- 25-2021      **12.15    Employee Salaries**  
Al Steinhilber  
That the employee salary recommendations for 2021 be accepted as presented by the HR Committee.  
**CARRIED**
- 26-2021      **12.16    Council Remuneration**  
Bevra Fee  
That Council remuneration remain the same and is as follows:  
• Meeting Indemnity - \$20.00 per hour  
• Monthly Supervision - \$500/month (Reeve) & 150/month (Councillors)  
**CARRIED**
- 27-2021      **12.17    Mileage Rate**  
Terry Wingerter  
That reimbursement for mileage remain at \$0.55/km.  
**CARRIED**
- 28-2021      **13        In Camera**  
Bevra Fee  
That the regular meeting of Council be adjourned to move into an In- Camera session to discuss HR matters.  
**CARRIED**  
  
Administrator, Colette Bussiere left the web conference at 11:47 am.  
Administrator, Colette Bussiere re-joined the web conference at 11:51 am.  
  
The regular meeting of council was called back to order at 11:51 am.
- 29-2021      **14        Correspondence**  
Al Steinhilber  
That the following correspondence having been read now be filed:  
• SARM - Updates/Emails  
• SARM - Weekly Policy Bulletins  
• Government of Saskatchewan COVID News Releases  
• Ministry of Agriculture – Clubroot Letter  
• PHO – Quarterly Newsletter  
• HP Weekly Status Reports  
• Ministry of Environment – Response to TLE Selection (SW 09-53-13-W3)  
• Summary of Amendments to *The Municipalities Act*  
• PARCS Update - December 16, 2020  
**CARRIED**
- 30-2021      **15        Adjourn**  
Terry Wingerter  
That the meeting be adjourned at 12:08 pm.  
**CARRIED**

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Administrator/CAO

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Reeve

