

**RM Spiritwood**  
**Meeting Minutes**  
**Regular Meeting of Council February 9, 2021 - 09:00 AM**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, February 9th, 2021 via web conferencing.

Present

Reeve – Shirley Dauvin  
Division 1 – Larry Vaagen  
Division 2 – Al Steinhilber  
Division 3 – Terry Wingerter  
Division 4 – Dennis Laventure  
Division 5 – Jerome Tetreault  
Division 6 – Bevra Fee  
Administrator – Colette Bussiere  
Foreman – Darcy Laventure (9:00 am - 10:18 am)

- |         |            |  |                |
|---------|------------|--|----------------|
|         | <b>1</b>   | <b>Call to Order</b>   |                |
|         |            | A quorum being present the meeting was called to order at 9:17 am by Reeve, Shirley Dauvin.                        |                |
| 31-2021 | <b>2</b>   | <b>Adoption of Agenda</b><br>Dennis Laventure  |                |
|         |            | That the agenda be adopted as presented.   | <b>CARRIED</b> |
|         | <b>3</b>   | <b>Conflict of Interest</b>  |                |
|         |            | Councillor, Larry Vaagen acknowledged a conflict of interest in the matter of Dianna Vaagen's email.               |                |
|         | <b>4</b>   | <b>Minutes</b>   |                |
| 33-2021 | <b>4.1</b> | <b>Regular Meeting</b><br>Al Steinhilber   |                |
|         |            | That the minutes of the January 12, 2021 Regular Meeting of Council be approved as presented.                      | <b>CARRIED</b> |
|         | <b>5</b>   | <b>Business Arising From the Minutes</b>   |                |
|         | <b>6</b>   | <b>Old Business</b>  |                |
| 34-2021 | <b>6.1</b> | <b>Salary Review</b><br>Bevra Fee  |                |
|         |            | That the salary schedule for the RM of Spiritwood be revised as recommended and be retroactive to January 1, 2021. | <b>CARRIED</b> |
| 32-2021 | <b>7</b>   | <b>Foreman's Report</b><br>Al Steinhilber  |                |
|         |            | That the Foreman's report having been read now be filed.   | <b>CARRIED</b> |
|         |            | Foreman, Darcy Laventure left the web conference at 10:18 am   |                |
| 35-2021 | <b>8</b>   | <b>Administrator's Report</b><br>Terry Wingerter   |                |
|         |            | That the Administrator's report having been read now be filed.   | <b>CARRIED</b> |

- 9 Financial**
- 9.1 Bank Reconciliation**  
Al Steinhilber
- 36-2021
- That the bank reconciliation for the month ending January 31, 2021 be accepted as presented.
- CARRIED**
- 9.2 Accounts for Approval**  
Dennis Laventure
- 37-2021
- That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.
- Cheque No. 12859 -  
Payroll File No. 314, 316 & 317  
EFT - Grader Lease Payment
- CARRIED**
- 9.3 Statement of Financial Activities**  
Larry Vaagen
- 38-2021
- That the Statement of Financial Activities for the month ending December 31, 2020 (which includes 2020 accrued payables) & January 31, 2021 be approved as presented.
- CARRIED**
- 10 Delegations**
- 11 New Business**
- 11.1 Environmental Carrying Capacity Study - Level of Approval**  
Al Steinhilber
- 39-2021
- That the Steering Committee has the authority to make decisions on the information that is shared to the story board for the Environmental Carrying Capacity Study on Meeting Lake.
- CARRIED**
- 11.2 SARM Convention Voting Delegates**  
Larry Vaagen
- 40-2021
- That Reeve, Shirley Dauvin & Deputy Reeve, Al Steinhilber be registered as voting delegates for the virtual SARM Convention.
- CARRIED**
- 11.3 Weed Inspector Appointment**  
Dennis Laventure
- 41-2021
- That Candace Harris be appointed as the Weed Inspector for the RM of Spiritwood No. 496 for the 2021 calendar year.
- CARRIED**
- 11.4 Council Procedures Bylaw - Second Reading**  
Bevra Fee
- 42-2021
- That Bylaw No. 2021-1, being a Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees be read a second time.
- CARRIED**

- 43-2021      **11.5      Council Procedures Bylaw - Third Reading**  
 Al Steinhilber  
 That Bylaw No. 2021-1, being a Bylaw to Regulate the Procedures of Municipal Council and Council's Committees be read a third time and adopted.  
**CARRIED**
- 44-2021      **11.6      Application to Purchase Lease Land**  
 Bevra Fee  
 That the Application to Purchase Lease Land described as NE 29-49-11-W3 be reserved until the municipality can explore for aggregate resources.  
**CARRIED**
- 45-2021      **11.7      Subdivision Application - SE 07-53-10-W3**  
 Dennis Laventure  
 That we recommend approval of the proposed subdivision application for a single, non-farm residential parcel located on SE 07-53-10-W3. The subdivision application complies with the District Plan and the RM Zoning Bylaw. There are no land uses in the vicinity that are incompatible with the intended use. The applicant will be required to construct an approach that meets municipal standards and will to provide access to the new parcel.  
**CARRIED**
- 46-2021      **11.8      Road Allowance Brushing Application - SW 02-52-11-W3**  
 Terry Wingerter  
 That the request by the property owner to clear brush & trees from the road allowance on the west side of SW 02-52-11-W3 be approved. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the aforementioned lands for future disposal by the property owner. That compensation in the amount of \$500.00 per 1/2 mile be paid to the property owner, as per RM policy, as both parties benefit from the clearing of the road allowance.  
**CARRIED**
- 47-2021      **11.9      Road Allowance Brushing Application - S 1/2 03-51-09-W3 & E 1/2 33 50-09-W3**  
 Al Steinhilber  
 That the request by the property owner to clear brush & trees from the road allowance on the south side of S1/2 03-51-09-W3 and the east side of E 1/2 33-50-09-W3 be approved. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the aforementioned lands for future disposal by the property owner. That compensation in the amount of \$500.00 per 1/2 mile be paid to the property owner for brush clearing the south side of SW 03-51-09-W3 and east side of E 1/2 50-09-W3W3 as both parties benefit from the brush clearing. That no compensation be paid for the clearing of brush & trees from the south side of SE 03-51-09-W3.  
**CARRIED**
- 48-2021      **11.10      Road Maintenance Agreement - Next Generation Logging**  
 Jerome Tetreault  
 That enter into a road maintenance agreement with Next Generation Logging to haul 3,000 tonne of timber from Section 26 & Section 35 of 54-10-W3. The hauler shall be responsible for the maintenance and restoration of the undeveloped road.  
**CARRIED**

- 49-2021      **11.11      Request for August Discount & Abate Penalty - Roll No. 4442 000**  
Terry Wingerter
- That the request to abate the penalty charged as of January 1, 2021 and apply the August discount to Roll 4442 000 be declined.
- CARRIED**
- Councillor, Al Steinhilber acknowledged a conflict of interest and abstained from voting on the matter.
- 50-2021      **11.12      Remove Dead Trees in MR - Lot 6/Blk 1 - The Cove**  
Terry Wingerter
- That we approve the request to remove dead, dying & fallen trees within the Environmental Reserve (ER) in front of Lot 6/Blk 1 in The Cove. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.
- CARRIED**
- 51-2021      **11.13      Strategic Planning**  
Al Steinhilber
- That we proceed with the strategic planning proposal from Olauson Consultants in the amount of \$4,200.00.
- CARRIED**
- Councillor, Bevra Fee abstained from voting on the matter due to a perceived conflict of interest.
- 52-2021      **11.14      List of Lands in Arrears**  
Dennis Laventure
- That the list of lands in arrears be accepted as presented, advertised and attached hereto forming part of the minutes.
- CARRIED**
- 53-2021      **11.15      Regional Parks - Request to Cancel Leases**  
Al Steinhilber
- That we request Memorial Lake Regional Park & the Meeting Lake Regional Park to initiate cancellation of the following lease agreements for non-payment of property taxes:
- Meeting Lake Regional Park
- Lot 11/Blk 3
  - Lot 7/Blk 5
  - Lot 29/Blk 5
  - Lot 19/Blk 4
  - Lot 9/Blk 5
- Memorial Lake Regional Park
- Lot 19/Blk 1
- CARRIED**
- 54-2021      **11.16      Aeration Project - Eagleback Lake**  
Larry Vaagen
- That we provide non-financial support for the Eagleback Lake aeration/remediation project.
- CARRIED**
- 12            Council Forum**

- 55-2021            **12.1      Rental Agreement - Northern Lakes Ec. Dev. Corp.**  
Dennis Laventure  
That we enter into a 5 year rental agreement with Northern Lakes Economic Development Corporation for board room meeting rental.  
**CARRIED**  
Councillor, Bevra Fee abstained from voting on the matter due to a perceived conflict of interest.
- 56-2021            **12.2      Special Meeting**  
Shirley Dauvin  
That a Special Meeting of Council be held on Thursday, February 18th, 2020 to discuss the proposed gravel pit development located on SE 09-53-11-W3.  
**CARRIED**
- 57-2021            **13        In Camera**  
Al Steinhilber  
That the regular meeting of council be adjourned at 11:49 am to move into an in camera session to discuss any HR concerns.  
Administrator, Colette Bussiere left the web conference at 11:49 am  
Administrator, Colette Bussiere returned to the web conference at 12:00 pm  
The regular meeting of council was called back to order at 12:00 pm.  
Councillor, Larry Vaagen declared a conflict of interest and left the web conference at 12:01 pm.
- 58-2021            **14        Correspondence**  
Bevra Fee  
That the following correspondence having been read now be filed:  
  - SARM - Updates/Emails
  - SARM - Weekly Policy Bulletins
  - Government of Saskatchewan COVID News Releases
  - Winter Weight Orders
  - 2020 RCMP Stats - RM 496
  - Spruce Bay Newsletter
  - MLRP - November 14, 2020 Meeting Minutes
  - Ministry of Highways Letter
  - SCDC Letter to Minister Bradshaw
  - Dianna Vaagen - Emails**CARRIED**
- 59-2021            **15        Adjourn**  
Al Steinhilber  
That the meeting be adjourned. - 12:35 pm  
**CARRIED**

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Administrator/CAO

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Reeve