

RM of Spiritwood No. 496
Meeting Minutes – November 17TH, 2020

The First Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, November 17th, 2020 in the Legion Hall located at 129 - 1st Street West in Spiritwood, SK.

Present

Reeve – Shirley Dauvin
Division 1 – Larry Vaagen
Division 2 – Al Steinhilber
Division 3 – Terry Wingerter
Division 4 – Dennis Laventure (via Zoom web conference)
Division 5 – Jerome Tetreault
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:00 am – 10:39 am)

A quorum being present the meeting was called to order at 9:19 am by Reeve, Shirley Dauvin.

281/2020 Agenda

AL STEINHILBER: That the agenda be adopted as presented.

Carried

282/2020 Declaration of Results

JEROME TETREULT: That the Declaration of Results for the election held on the 9th day of November, 2020 be accepted as presented.

Carried

283/2020 Oaths of Office

Terry Wingerter: That the Oaths of Office from Reeve, Shirley Dauvin, Councillor, Larry Vaagen, Councillor, Terry Wingerter & Councillor, Jerome Tetreault be accepted.

Carried

- There was no conflict of interest acknowledged
- Foreman, Darcy Laventure joined the council meeting at 9:00 am.

284/2020 Foreman's Report

BEVRA FEE: That the Foreman's report having been read now be filed.

Carried

- Foreman, Darcy Laventure left the council meeting at 10:37 am.

285/2020 Minutes – Regular Meeting

AL STEINHILBER: That the minutes of the October 13th, 2020 Regular Meeting of Council be approved as presented.

Carried

286/2020 Municipal Office – Basement Reno

AL STEINHILBER: That WA Carpentry be contracted to undertake the renovations to create a large boardroom in the basement of the municipal office; and That we purchase new chairs and a boardroom table.

Carried

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287/2020 Road Maintenance Agreement – Ministry of Highways (Grid No. 793)

TERRY WINGERTER: That we enter into a road maintenance agreement with the Ministry of Highways to haul 3,000 tonne of aggregate on Grid No. 793.

Carried

288/2020 Road Maintenance Agreement – Tolko (Section 06 & Section 07 of 54-13-W3)

LARRY VAAGEN: That enter into a road maintenance agreement with Tolko Industries – Meadow Lake Branch to haul 9,000 tonne of timber from Section 06 & Section 07 of 54-13-W3.

Carried

289/2020 Rural Integrated Road for Growth (RIRG) Program

BEVRA FEE: The eligibility criteria and road design requirements for the clay capping project does not make the project feasible for the RM of Spiritwood No. 496, and that we advise the manager of the RIRG Program that the RM of Spiritwood No. 496 will not be proceeding with the project at this time.

Carried

- Delegate, Bob Livingston (Property Owner) joined the council meeting at 10:50 am and Delegates, Wanda Keen & Murray Lux (Spruce Bay Board Members) joined the council meeting at 10:57 am.
- Discussion took place on the following items:
 - Environmental Carrying Capacity Study – Meeting Lake
 - Placement of self-supporting stairs on the berm
 - Mini berm construction on municipal reserve
- The above delegates left the Council meeting at 11:44 am.

290/2020 Mini Berm Construction on Municipal Reserve (MR)

TERRY WINGERTER: That we proceed with the process of enforcement against the property owners who constructed mini-berms on Municipal Reserve in the Organized Hamlet of Spruce Bay.

Carried

291/2020 Administrator's Report

JEROME TETREULT: That the Administrator's report having been read now be filed.

Carried

292/2020 Lunch - Adjourn at 12:07 pm

BEVRA FEE: That we adjourn for lunch and reconvene at 12:30 pm.

Carried

The meeting was called back to order at 12:40 pm by Reeve, Shirley Dauvin.

293/2020 Council Forum

BEVRA FEE: That we purchase a \$50.00 gift card for each employee in lieu of a hosting a social function.

Carried

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294/2020 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the months ending October 31st, 2020 be accepted as presented.

Carried

295/2020 Statement of Financial Activities

TERRY WINGERTER: That the Statement of Financial Activities for the month ending October 31st, 2020 be approved as presented.

Carried

296/2020 Accounts

TERRY WINGERTER: That the “List of Accounts” forming part of these minutes be approved:
Cheque No. 12679 - 12755
Payroll File No. 304 & 306
EFT – Grader Lease Payment

Carried

297/2020 Deputy Reeve Appointment

JEROME TETREAUULT: That Councillor, Al Steinhilber be appointed as Deputy Reeve for the remainder of 2020 and for the 2021 calendar year.

Carried

298/2020 Driveway Snow Removal Agreement

AL STEINHILBER: That the revisions to the Driveway Snow Removal Agreement be approved; and

That the RM of Spiritwood No. 496 discontinue driveway snow removal after the 2020/2021 season.

Carried

299/2020 Road Maintenance Agreement – Soucy Holdings (Section 10 & SW of 15-54-12-W3)

JEROME TETREAUULT: That we enter into a road maintenance agreement with Soucy Holdings to haul 5,000 tonne of timber from Section 10-54-12-W3 & SW 15-54-12-W3 via Grid No. 946.

Carried

300/2020 Road Maintenance Agreement – Mistik Management Ltd. (SE 06-54-12-W3 & NE 31-53-13-W3)

BEVRA FEE: That we enter into a road maintenance agreement with Mistik Management Ltd. to haul 16,000 tonne of timber from SE 06-54-12-W3 & NE 31-53-12-W3. The hauler shall be responsible for the maintenance and restoration of the seasonal road.

Carried

301/2020 SARM Building Appraisal Valuation

AL STEINHILBER: That we adjust our insured values for our municipal buildings to the appraised value as per the Building Valuation Project.

Carried

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302/2020 SARM Liability Self Insurance Plan Renewal

AL STEINHILBER: That we acknowledge there is a premium increase and that the SARM Liability Insurance Plan be renewed for 2021.

Carried

303/2020 SARM Excess Liability Insurance

LARRY VAAGEN: That we renew our Excess Liability Insurance in the amount of \$3,000,000.00 and enhance our Administrative Errors & Omissions Coverage to \$1,000,000.00.

Carried

304/2020 Cyber Liability Coverage

BEVRA FEE: That we do not participate in the SARM Cyber Liability Insurance Coverage.

Carried

305/2020 Parcel Consolidation – NW 01-53-12-W3

BEVRA FEE: That we approve of the parcel consolidation of PT NW 01-53-12-W3 with NE 02-53-12-W3 for assessment purposes.

Carried

306/2020 Consulting Agreement – Urban Systems

JEROME TETREULT: That we authorize the Administrator to sign the consulting agreement with Urban Systems for the Environmental Carrying Capacity Study on Meeting Lake.

Carried

307/2020 Environmental Carrying Capacity Study – Steering Committee

AL STEINHILBER: That Reeve, Shirley Dauvin and Counillor, Bevra Fee be appointed to the Steering Committee as voting members & that Administrator, Colette Bussiere be appointed as a non-voting member.

Carried

308/2020 Application to Purchase Lease Land – SE 27-49-140-W3

AL STEINHILBER: That the RM of Spiritwood No. 496 hereby agrees to the sale of lease land described as SE 27-49-10-W3, being Lease No. 356811.

Carried

309/2020 Remove Dead Trees – Lot 16 & Lot 17/Blk1 The Cove

LARRY VAAGEN: That we approve the request to remove dead, dying & fallen trees within the Environmental Reserve (ER) in front of Lot 16 & Lot 17/Blk 1 in The Cove. The applicant is solely responsible for all design, safety, and workmanship aspects associated with this approval and all work must be completed in accordance with the regulations of the Water Security Agency's Aquatic Habitat Protection Permit.

Carried

310/2020 Request to Waive Bylaw Enforcement Fees

TERRY WINGERTER: That the request to waive bylaw enforcement fees be tabled.

Carried

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311/2020 Request for Abatement of Discount

TERRY WINGERTER: That the request for an abatement for the August discount (4%) be declined, and that we approve the 3% discount for September.

Carried

312/2020 Blue Heron Developments – Release Trust

JEROME TETREULT: That we release funds held in trust for Blue Heron Developments in the amount of \$2,500 and retain \$500 until the speed limit sign has been installed.

Carried

313/2020 Re-align Road – NE 33-54-12-W3

JEROME TETREULT: That Council for the RM of Spiritwood No. 496 has no knowledge of the reason for the road diversion located on NE 33-54-12-W3 and that the RM of Spiritwood has no plans to re-align the road.

Carried

314/2020 Permission to Trap on Road Allowance – Section 13-50-12-W3 & Section 12-50-12-W3

AL STEINHILBER: That permission to trap on the road allowance between Section 13-50-12-W3 & Section 12-50-12-W3 be declined.

Carried

315/2020 In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned to move into an in-camera session to discuss HR concerns.

Carried

- Administrator, Colette Bussiere left the council meeting at 2:57 pm.
- Administrator, Colette Bussiere, returned to the council meeting at 3:09 pm.

The regular meeting of council was called back to order at 3:09 pm by Reeve, Shirley Dauvin.

- Councillor, Bevra Fee left the Council meeting at 3:06 pm due to other commitments.

316/2020 Correspondence

AL STEINHILBER: That the following correspondence having been read now be filed:

SARM – Updates/Emails
SARM – Weekly Policy Bulletins
Government of Saskatchewan COVID News Releases
NCTPC AGM – November 18, 2020 @ 1:00 pm (Edam Community Centre)

Carried

317/2020 Adjournment – 3:25 pm

JEROME TETREULT: That the meeting be adjourned and that the next meeting of Council is scheduled for Tuesday, December 8th, 2020.

Carried

Reeve

Administrator