

# Approach Development Policy

## RM of Spiritwood No. 496

Applies to: Public Works Department

Responsibility: Foreman

Approved by Council:

Revised: November 10, 2015

### **Purpose**

The purpose of the policy is to regulate the construction, modification & maintenance of approaches.

### **Definitions**

“approach” means an improved surface that serves as a private crossing of a municipal right-of-way (i.e. – ditch);

“culvert” means a sub-surface pipe of Canada 3 G401-M81 approved corrugated steel, or any other such material approved by the Director of Public Works or designate, which acts as a conduit of water;

“ditch” means the channel located within the road right-of-way, including the side slopes up to the edge of the shoulder on the one side and up to the property line of the adjacent property on the other side;

“grade” means the percentage(%) rate of the rise or fall of the approach with respect to the horizontal;

“intersection” means the area within the projections or connection of the lateral boundary lines of two or more right-of ways that meet one another at an angle whether or not one right-of way crosses the other;

“land owner” means the owner of the property to which the approach would or does grant access;

“non-conforming approach” means an approach constructed on or after the date on which this policy comes into force that does not comply with the conditions contained within this bylaw;

“RM” means Rural Municipality of Spiritwood No. 496;

“road right-of-way” means the portion of the road allowance from the edge of the roadway to the property line of the adjacent property, including shoulder and ditch;

“roadway” means the portion of a public right-of-way designed for vehicular travel;

“shoulder” means that part of a right-of-way immediately adjacent to the roadway and having a surface of asphalt, concrete or gravel, for the use of vehicles;

“Director” means the Director of Public Works or a designate of the Director of Public Works;

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### **Application for Approach Approval**

1. No person shall construct, relocate, or alter a private approach without first obtaining the written notice of approval from the Foreman.
2. Applications for approach approval shall be submitted in the prescribed form. Flags, stakes must be used to mark the proposed location of the approach and indicated on the completed site sketch included on the application form.
3. An application for approach approval must be made by the land owner or an authorized representative of the owner and must be accompanied by a \$500.00 refundable deposit.
4. If and when the Municipality is satisfied that the Applicant has completed the approach installation as per policy requirements, the applicant shall then be entitled to have the deposit refunded.
5. All approaches shall be constructed in conformance with all existing government regulations, RM regulations and comply with the conditions and minimum required culvert size specified in the written notice of approval.
6. The applicant shall not commence construction prior to receiving written notice of approval or continue construction after 6 months from the date of the written notice of approval or any period shorter or longer as specified within the written notice of approval. It is the responsibility of the Applicant to allow sufficient time for their application to be processed prior to the intended commencement date of construction and to complete the construction within the allotted time. Any costs or inconveniences resulting from delays shall be borne by the applicant. If cleanup is not completed within the specified period Public Works may undertake the work and invoice the land owner for the costs incurred to the RM.

### **General Regulations**

1. The approach shall be constructed with clean earth, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
2. Material from the municipal right-of-way shall not be used for construction of the approach.
3. The approach must be constructed at a right angle to the road.
4. No approach shall be constructed in such a manner as to restrict sight lines or in any way adversely affect traffic safety. Minimum 85 meters from the point of intersection on municipal roads is required.
5. The approach must have a minimum 6 meter top with 4:1 ditch slopes and back slopes.
6. All construction and all costs of construction are the responsibility of the applicant with the exception of the culvert. The RM will supply the culvert if it is deemed to be necessary.

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7. The approach shall be constructed with no resulting damage to the road shoulder, road surface, side slopes and/or ditches.
8. Only (1) one approach per ½ mile unless a water body limits access or unless otherwise authorized by the Council of the RM of Spiritwood No. 496.
9. The applicant shall be responsible to locate all existing utilities within the right-of-way and ensure that construction does not result in any damage or interference.

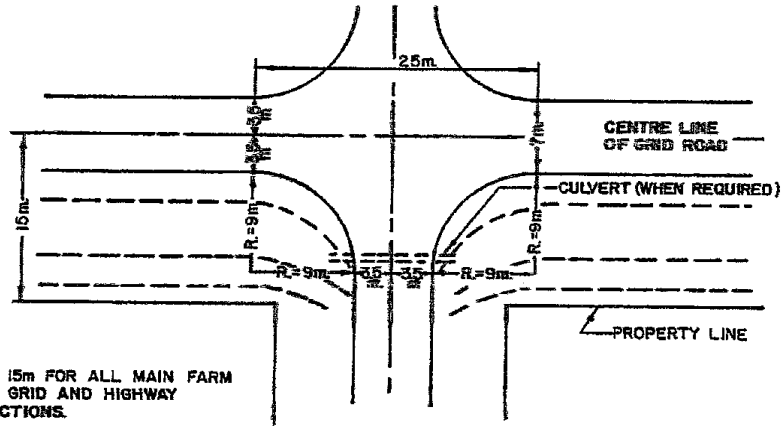
### **Non-Conforming Approach**

1. Upon identification of a non-conforming approach written notice shall be provided to the land owner specifying the remedial work that must be carried out.
2. If the owner has not completed the remedial work to the satisfaction of the RM within 30 days of delivery of the written notice or if, in the opinion of the Director there is a transportation or safety conflict, within the shorter period specified in the written notice, the Director may order the remedial work to be completed at the land owner's expense, and all costs incurred by the RM in completing the remedial work shall be paid by the owner.

### **Maintenance**

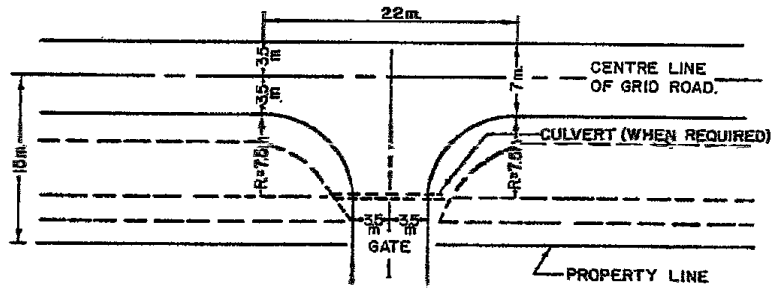
1. Maintenance and upkeep of approaches is the sole responsibility of the landowner of the property to which the approach grants access.
2. Where the RM undertakes any construction or reconstruction work that affects a conforming approach, the RM shall undertake any reconstruction of the approach made necessary by the construction or reconstruction at no cost to the land owner.

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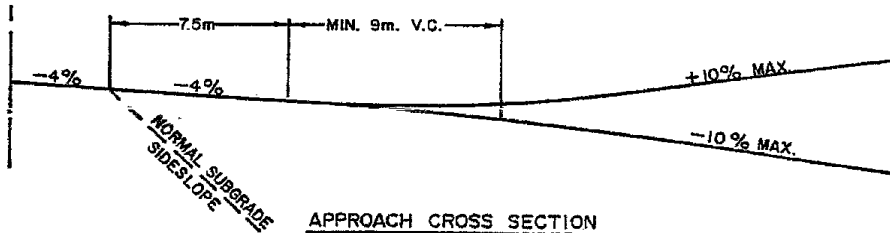


**NOTE**  
USE R= 15m FOR ALL MAIN FARM ACCESS, GRID AND HIGHWAY INTERSECTIONS.

**MUNICIPAL ROAD INTERSECTION**



**FARM ENTRANCE AND FIELD APPROACH**



**APPROACH CROSS SECTION**

- NOTE:—**
1. USE MIN. 9m. V.C. FOR FARM ENTRANCES AND FIELD APPROACHES.
  2. TRAFFIC GRAVEL SHALL BE PLACED TO THE EDGE OF THE RIGHT-OF-WAY ON ALL ROAD INTERSECTIONS AND FARM ENTRANCES.

 <p>Saskatchewan Rural Development</p>	Standard Approaches	Plan No. 800-13
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