

**RM of Spiritwood No. 496
Meeting Minutes – May 12, 2020**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, May 12, 2020 via web conference.

Present

Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 3 – Terry Wingerter
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (8:10 am – 8:44 am)

Absent

Division 2 – Alan Steinhilber
Division 4 – Dennis Laventure
Division 5 – Jerome Tetreault

A quorum being present via web conference the meeting was called to order at 8:02 am by Reeve, Shirley Dauvin.

109/2020 Agenda

DOUG JOHNSON: That the agenda be adopted as presented and that the following agenda item be added:

Building Official Services Agreement
Invoice – Don Caffet

Carried

110/2020 Minutes – Regular Meeting

BEVRA FEE: That the minutes of the April 14, 2020 Regular Meeting of Council via web conference be approved as presented.

Carried

111/2020 Mill Creek Proceedings

BEVRA FEE: That we authorize Mike Morris, SARM Director of Legal Services, to respond to Mill Creek's request, dated April 15, 2020, and advise that the municipality cannot agree to their proposal to hold off on litigation proceedings in exchange for approval of Phase 2 & Phase 3 of the proposed development; and that the municipality compel Mill Creek to proceed with the litigation and provide an Affidavit of Documents; and that the municipality is not in favor of initiating the process to consider amendments to the Zoning Bylaw to accommodate Phase 2 & Phase 3.

Carried

112/2020 Foreman's Report

TERRY WINGERTER: That the Foreman's report having been read now be filed.

Carried

- Foreman, Darcy Laventure left the web conference at 10:48 am.

113/2020 Administrator's Report

DOUG JOHNSON: That the Administrator's report having been read now be filed.

Carried

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Meeting Minutes – May 12, 2020**

114/2020 Bank Reconciliation

TERRY WINGERTER: That the bank reconciliation for the month ending April 30, 2020 be approved as presented.

Carried

115/2020 Statement of Financial Activities

DOUG JOHNSON: That the Statement of Financial Activities for the month ending April 30, 2020 be approved as presented.

Carried

116/2020 Accounts

BEVRA FEE: That Invoice No. 12 dated April 2020 from Don Caffet for catwork be declined, as the work in the right of way was not authorized; and
That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.

Cheque No. 12373 - 12412
Payroll File No. 0286 & 0288

Carried

117/2020 Audit Representation Letter & Acknowledgement

BEVRA FEE: That the audited financial statements for the year ending December 31, 2019 present fairly in all material respects in accordance with public sector accounting standards and that we have reviewed the disclosures, understand and agree with the comments & recommendations.

Carried

118/2020 Audited Financial Statements – December 31, 2019

TERRY WINGERTER: That the audited financial statements, for the year ending December 31, 2019, including the Trial Balance and Adjusting Journal Entries be approved as presented by Sensus Chartered Professional Accountants Ltd. and there have been no significant events to date to disclose.

Carried

119/2020 Bylaw No. 2020-2 (Zoning Bylaw) – First Reading

DOUG JOHNSON: That Bylaw No. 2020-2, being a Bylaw of the Rural Municipality of Spiritwood No. 496 to Amend Bylaw No. 4-2015 Known as the Zoning Bylaw be read a first time.

Carried

120/2020 Public Hearing Date – Bylaw No. 2020-2

DOUG JOHNSON: That the Public Hearing to hear comments on Bylaw No. 2020-2 be set for July 14, 2020 at 1:15 pm in Council Chambers located at 218 Main Street in Spiritwood, SK.

Carried

121/2020 Bylaw No. 2020-3 (General Election) – First Reading

TERRY WINGERTER: That Bylaw No. 2020-3, being a Bylaw to Provide for General Election Procedures be read a first time.

Carried

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122/2020 Application to Subdivide – NW 03-53-11-W3

BEVRA FEE: That we recommend approval of the proposed subdivision application for a single, non-farm residential parcel located on NW 03-53-11-W3. The subdivision application complies with the District Plan and the RM Zoning Bylaw. There are no land uses in the vicinity that are incompatible with the intended use. The applicant will be required to construct a new approach access from Rge Rd 3113 that will provide a more suitable location for access to the new parcel.

Carried

123/2020 SAMA Service Charter

TERRY WINGERTER: That we approve of and accept SAMA's Project Service Charter for the fiscal years 2022-2025.

Carried

124/2020 Garbage Container – The Cove

TERRY WINGERTER: That we send letters to the residents of The Cove asking if they are in favor of a locked garbage container.

Carried

125/2020 SARCS Funding Commitment

BEVRA FEE: That the RM of Spiritwood confirms funding in the amount of \$68,000 will be allocated to SARCS for 2020.

Carried

126/2020 RCMP Annual Performance Plan

DOUG JOHNSON: That the main focus for the RCMP Annual Performance Plan is rural crime & theft.

Carried

127 /2020 Replace Office Flooring

BEVRA FEE: That we replace the old rug in the municipal office with a more suitable flooring.

Carried

128/2020 Budget

TERRY WINGERTER: That the budget & mill rate be tabled to the next meeting.

Carried

129/2020 Correspondence

DOUG JOHNSON: That the following correspondence having been read now be filed:

SARM – Updates/Emails
SARM – Weekly Policy Bulletins
Ministry of Highways – Spring Weight Orders
Ministry of Highways – Spring Road Ban Exemptions
Government Relations – Municipal Information Updates
RMAA Review

Carried

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130/2020 Adjournment – 10:08 am

TERRY WINGERTER: That the meeting be adjourned.

Carried

Reeve

Administrator