

RM of Spiritwood No. 496 Meeting Minutes – March 20, 2020

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 scheduled for Wednesday, March 18th, 2020 was postponed due to the COVID-19 situation and held on Friday, March 20, 2020 via teleconference.

Present

Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Alan Steinhilber
Division 3 – Terry Wingerter
Division 4 – Dennis Laventure
Division 5 – Jerome Tetreault
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:00 am – 9:45 am)

A quorum being present via teleconference the meeting was called to order at 9:06 am by Reeve, Shirley Dauvin.

52/2020 Agenda

DOUG JOHNSON: That the agenda be adopted as presented and the following additions be added:

Municipal Office Closure
Employee Work Schedule
Brush Clearing – SE 19 & SW 20-52-12-W3

Carried

53/2020 Table Agenda Items

BEVRA FEE: That the following agenda items be tabled:

Lake Capacity Study
Request for Road Improvements – NW 04-54-11-W3
Fire Chief & Deputy Fire Chief Appointment Revisions
Electronic Transfer of Municipal Hail Remittances
Request to Plant Trees & Grass in the ER – Spruce Bay
Bylaw No. 2020-1 – Record Retention & Disposal (Second Reading)

Carried

- Reeve, Shirley Dauvin acknowledged she has a conflict of interest in the matter of the Heated Storage Lease Agreement for the EMO Vehicle and will not participate in the discussion or the resolution.

54/2020 Minutes – Regular Meeting

DOUG JOHNSON: That the minutes of the February 11, 2020 Regular Meeting of Council be approved as presented.

Carried

55/2020 Municipal Office Closure

BEVRA FEE: Due to the COVID-19 pandemic that the RM of Spiritwood municipal buildings be closed to the public until further notice.

Carried

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56/2020 Municipal Employees

DOUG JOHNSON: That the RM of Spiritwood employees adhere to the precautions put out by the Province and self-isolate and self-monitor until further notice; and That municipal employees be on standby and only provide essential services as required. That municipal employees shall receive their regular wages & salary until further notice is provided.

Carried

57/2020 Subdivision Application – SW 06-49-08-W3

DOUG JOHNSON: That we authorize the administrator to proceed with amendments to the Zoning Bylaw to accommodate a larger residential parcel due to marginal land and to clarify regulations throughout the Zoning Bylaw to improve interpretation and implementation.

Carried

58/2020 Foreman's Report

AL STEINHILBER: That the Foreman's report having been read now be filed.

Carried

- Foreman, Darcy Laventure left the teleconference at 9:45 am.

59/2020 Administrator's Report

DENNIS LAVENTURE: That the Administrator's report having been read now be filed.

Carried

60/2020 Cancellation Fees

DOUG JOHNSON: That the cancellation fees charged to the RM for Councillor, Jerome Tetreault & Councillor, Terry Wingerter for registering & not attending the governance workshop in Edam not be charged to the Councillors and that the cost of the lunch tickets and Hockey Night tickets purchased for Councillor, Terry Wingerter, to attend the SARM Convention be waived and not charged to the Councillor for cancelling.

Carried

61/2020 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the month ending February 29, 2020 be approved as presented.

Carried

62/2020 Statement of Financial Activities

DENNIS LAVENTURE: That the Statement of Financial Activities for the month ending February 29, 2020 be approved as presented.

Carried

63/2020 Accounts

BEVRA FEE: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.

Cheque No. 12289 - 12338

Payroll File No. 0281 & 0280

Carried

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64/2020 Fire Dept. No. 2 Reserve Account

DOUG JOHNSON: That payments in the amount of \$51,078.07 and \$15,925.01 be approved as previously paid and that the Regional Fire Dept. No. 2 Reserve Account be closed.

Carried

65/2020 Adjusting Journal Entry – Capital Trust Fund (CTF)

DOUG JOHNSON: That Sensus, CPA be authorized to make an adjusting journal entry for \$8,000.00 to balance the CTF general ledger to the CTF bank balance.

Carried

66/2020 Capital Trust Fund Account (CTF) Interest

JEROME TETREULT: That interest earned from the Capital Trust Fund Account remain in the Capital Trust Fund Account and not be transferred to the General Operating Account.

Carried

67/2020 Degelman Side Arm

AL STEINHILBER: That the decision to purchase a 2017 Degleman Side Arm from the RM of Marriot No. 317 in the amount of \$17,500.00 plus applicable taxes be ratified.

Carried

68/2020 Seasonal Operators

AL STEINHILBER: That we enter into seasonal employment agreements with the following individuals:

Clint Roth
Arnie Larocque
Michael Heisler
Landon Abernathy or (Alternate - Ross Thain)

Carried

69/2020 2020 Grass Mowing Tender

BEVRA FEE: That the 2020 grass mowing tender for the Lakeshore Developments, Aspen Ridge Lagoon & the Shell Lake RM Compound be awarded to Donald Wingerter.

Carried

70/2020 Road Allowance Brush Clearing Request – NW 10-53-12-W3, NW 35 & NW 22 of 52-12-W3

DENNIS LAVENTURE: That the request by the property owner to clear brush & trees from the road allowance north & west of NW 10-53-12-W3 and the north side of NW 35-52-12-W3 and NW 22-52-12-W3 be approved. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the aforementioned lands for future disposal by the property owner. That compensation in the amount of \$500.00 be paid to the property owner for brush clearing the west side of NW 10-53-12-W3 and \$250.00 be paid for brushing the north side of NW 10-53-12-W3 as both parties benefit from the brush clearing and that no compensation be paid for brush clearing the north sides of NW 35-52-12-W3 & NW 22-52-12-W3.

Carried

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71/2020 Road Allowance Brush Clearing Request – NW 02-49-12-W3

TERRY WINGERTER: That the request by the property owner to clear brush & trees from the road allowance on the west side of NW 02-49-12-W3 be approved. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the aforementioned lands for future disposal by the property owner. That no compensation be paid to the property owner as the RM does not benefit from the brush clearing.

Carried

72/2020 Brush Clearing Request – SW 19-52-12-W3 & SW 20-52-12-W3

JEROME TETREULT: That the request by the property owner to brush the road allowance between SW 19-52-12-W3 and SW 20-52-12-W3 be approved. Any trees, brush, rocks & debris cleared from the right of way shall be stockpiled on the NE 18-52-12-W3 for future disposal by the property owner and that no compensation be paid.

Carried

73/2020 Targeted Sector Support (TSS) Initiative – Council & Administration Training

DOUG JOHNSON: The Council of the Rural Municipality of Spiritwood No. 496 supports the application for a Targeted Sector Support (TSS) Initiative Cost-shared grant for future capacity building in partnership with the following municipalities:

RM of Great Bend No. 405
RM of Mayfield No. 406
RM of Blaine Lake No. 434
RM of Redberry No. 435
RM of Douglas No. 436
RM of Leask No. 464
RM of Meeting Lake No. 464
RM of Round Hill No. 467
RM of Medstead No.497; and

That the RM of Spiritwood No. 496 commit \$500 of funding towards the Targeted Sector Support (TSS) Initiative Cost-shared grant for Future Capacity Building; and

That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and
That we authorize the Administrator to sign the application.

Carried

Reeve, Shirley Dauvin turned the meeting over to Deputy Reeve, Doug Johnson.

74/2020 Heated Storage Lease Agreement – EMO Vehicle

TERRY WINGERTER: That the Heated Storage Lease Agreement with Northview Ventures Ltd. for heated storage space for the EMO vehicle be renewed with the same terms and conditions as the previous agreement and attached hereto forming part of the minutes.

Carried

Deputy Reeve, Doug Johnson turned the meeting back to Reeve, Shirley Dauvin.

75/2020 Small Wastewater Operator Appointment

AL STEINHILBER: That Phil Beaulac be appointed as the Small Wastewater Certified Operator for the RM of Spiritwood No. 496.

Carried

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76/2020 Spiritwood Library – Entrance Repairs

TERRY WINGERTER: That the quote from Kuffert Carpentry be accepted for the repairs to the Spiritwood Library Entrance.

Carried

Budget Discussion

77/2020 Correspondence

BEVRA FEE: That the following correspondence having been read now be filed:

SARM – Updates/Emails
SARM – Weekly Policy Bulletins
SARM – Division 6 Meeting Minutes (March 2019)
PARCS – Update #111 & Update #112
NCTPC – December 2019 Minutes
Farm & Food Care – Media Training Workshops
Wapiti Regional Library – March Quarterly Newsletter
Winter Weight Orders

Carried

78/2020 Interim Meeting

DOUG JOHNSON: That the next meeting of Council for the RM of Spiritwood No. 496, to address items tabled at the March, 20th, 2020 regular meeting and to address any matters pertaining to COVID-19 situation be scheduled for Tuesday, April 7th, 2020 at 9:00 am.

Carried

79/2020 Adjournment – 11:05 am

DOUG JOHNSON: That the meeting be adjourned.

Carried

Reeve

Administrator