

## RM of Spiritwood No. 496 Meeting Minutes – January 9, 2020

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Thursday, January 9, 2020 at the municipal office located at 218 Main Street in Spiritwood, SK.

### Present

Reeve – Shirley Dauvin  
Division 1 – Doug Johnson (Deputy Reeve)  
Division 2 – Alan Steinhilber  
Division 3 – Terry Wingerter  
Division 4 – Dennis Laventure  
Division 5 – Jerome Tetreault  
Division 6 – Bevra Fee  
Administrator – Colette Bussiere  
Foreman – Darcy Laventure (9:10 am – 10:10 am)

A quorum being present the meeting was called to order at 9:08 am by Reeve, Shirley Dauvin.

### 1/2020     Agenda

DOUG JOHNSON: That the agenda be adopted as presented.

Carried

- No conflict of interest was declared.
- Foreman, Darcy Laventure joined the council meeting at 9:10 am.

### 2/2020     Minutes – Regular Meeting

AL STEINHILBER: That the minutes of the December 10, 2019 Regular Meeting of Council be approved as presented.

Carried

### 3/2020     Foreman’s Report

BEVRA FEE: That the Foreman’s report having been read now be filed.

Carried

- Foreman, Darcy Laventure left the council meeting at 10:09 am.

### 4/2020     2020 NCTPC Workshop

DOUG JOHNSON: That council members, Doug Johnson, Al Steinhilber, JeromeTetreault, Terry Wingerter, Shirley Dauvin and Administrator, Colette Bussiere attend the NCTPC Governance Worskshop on February 25, 2020 in Edam, Sk.

Carried

### 5/2020     Administrator’s Report

AL STEINHILBER: That the Administrator’s report having been read now be filed.

Carried

### 6/2020     Bank Reconciliation

BEVRA FEE: That the bank reconciliation for the month ending December 31, 2019 be approved as presented.

Carried

**RM of Spiritwood No. 496  
Meeting Minutes – January 9, 2020**

7/2020      Statement of Financial Activities

DOUG JOHNSON: That the Statement of Financial Activities for the month ending December 31, 2019 be approved as presented.

Carried

8/2020      Accounts

AL STEINHILBER: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be passed for payment.

Cheque No. 12192 - 12242

Payroll File No. 0274, 0276 & 0277

Carried

9/2020      In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 11:03 am to move into an in-camera session to discuss HR concerns.

Carried

- Administrator, Colette Bussiere, left the council meeting at 11:03 am.
- Administrator, Colette Bussiere, returned to the council meeting at 11:40 am.
- The regular meeting of council was reconvened at 11:40 am.

10/2020     Employee Salary Reviews

DOUG JOHNSON: That employee salary reviews be approved as recommended by the HR Committee & attached hereto forming part of the minutes.

Carried

11/2020     PubWorks Standard Quote

TERRY WINGERTER: That we purchase the Pubworks asset management standard software extension in the amount of \$3,000.00 plus applicable taxes.

Carried

12/2020     Application to Purchase – NW 26-50-08-W3

DOUG JOHNSON: Whereas, gravel exploration has been completed on NW 26-50-08-W3 and no gravel resource was found that we hereby agree to the sale of lease land described as NW 02-50-08-W3.

Carried

13/2020     Road Allowance Brushing Application – E ½ 02-49-12-W3

TERRY WINGERTER: That the request to brush the road allowance adjacent to NE 02-49-12-W3 be approved. The trees, brush, rocks & debris cleared from the right of way shall be stockpiled on NE 02-49-12-W3 for future disposal by the property owner.

Carried

14/2020     Remove Dead Trees for ER – Lot 18/Blk 1 (The Cove)

JEROME TETREULT: That the application to remove dead & dying trees from the Environmental Reserve (ER) in front of Lot 18/Blk 1 in The Cove be approved under the condition the work be conducted in accordance with WSA regulations.

Carried

**RM of Spiritwood No. 496  
Meeting Minutes – January 9, 2020**

15/2020     Lease Cancellation Request for Nonpayment of Property Tax

BEVRA FEE: That we request the cancellation of lease agreements for the following described lands for non-payment of property taxes:

| Roll Number | Land Description  |
|-------------|-------------------|
| 2873000     | PT NW 19-52-12-W3 |
| 2910000     | PT NE 30-52-12-W3 |
| 2911000     | PT NW 30-52-12-W3 |
| 2912000     | SE 30-52-12-W3    |
| 2913000     | PT SW 30-52-12-W3 |
| 2915000     | PT NW 31-52-12-W3 |
| 2917000     | PT SW 31-52-12-W3 |
| 3948000     | SW 06-54-12-W3    |
| 4032000     | PT SE 01-54-13-W3 |
| 2827000     | NW 09-52-12-W3    |
| 2830000     | SW 09-52-12-W3    |
| 2858000     | SE 16-52-12-W3    |
| 2859000     | SW 16-52-12-W3    |
| 2312000     | NW 22-51-12-W3    |
| 2335000     | SE 27-51-12-W3    |
| 3053000     | PT SE 29-53-09-W3 |
| 3055000     | PT SW 29-53-09-W3 |
| 931000      | NE 32-50-08-W3    |
| 932000      | NW 32-52-08-W3    |
| 192000      | PT NE 09-49-09-W3 |
| 194000      | PT SE 09-49-09-W3 |
| 3627000     | NE 29-53-13-W3    |
| 3628000     | NW 29-53-13-W3    |
| 4041000     | NW 05-54-13-W3    |
| 4042000     | SW 05-54-13-W3    |
| 3543000     | PT NE 33-53-12-W3 |
| 3544000     | NW 33-53-12-W3    |
| 3549000     | PT NW 34-53-12-W3 |
| 3932000     | NW 03-54-12-W3    |
| 3934000     | PT SW 03-54-12-W3 |
| 3936000     | NE 04-54-12-W3    |
| 3937000     | NW 04-54-12-W3    |
| 3938000     | SE 04-54-12-W3    |
| 3964000     | PT NE 11-54-12-W3 |
| 3976000     | NE 14-54-12-W3    |
| 3977000     | NW 14-54-12-W3    |
| 3978000     | SE 14-12-54-12-W3 |
| 3979000     | SW 14-54-12-W3    |
| 3993000     | NE 22-54-12-W3    |
| 4000000     | NE 23-54-12-W3    |
| 4002000     | SE 23-54-12-W3    |
| 4004000     | NE 24-54-12-W3    |
| 4005000     | NW 24-54-12-W3    |
| 4007000     | SW 24-54-12-W3    |
| 4003000     | SW 23-54-12-W3    |
| 2614000     | SE 22-52-10-W3    |
| 2615000     | PT SW 22-52-10-W3 |
| 3135000     | PT NW 14-53-10-W3 |
| 3138000     | NE 15-53-10-3W    |
| 3139000     | PT NW 15-53-10-W3 |
| 3176000     | SE 22-53-10-W3    |
| 3177000     | PT SW 22-53-10-W3 |
| 3180000     | PT NE 23-53-10-W3 |
| 3182000     | PT NW 23-53-10-W3 |
| 3184000     | PT SE 23-53-10-W3 |
| 3185000     | PT SW 23-53-10-W3 |
| 6003000     | PT NE 22-53-10-W3 |

Carried

**RM of Spiritwood No. 496  
Meeting Minutes – January 9, 2020**

16/2020 Road Maintenance Agreement – Tolko (E ½ 17-49-12-W3 & E ½ 11-49-11-W3)

TERRY WINGERTER: That we enter into a road maintenance agreement with Tolko Industries – Meadow Lake Branch to haul 10,000 tonnes of logs from E ½ 17-49-12-W3 & E ½ 11-49-11-W3.

Carried

17/2020 Correspondence

AL STEINHILBER: That the following correspondence having been read now be filed:

SARM – Updates/Emails  
SARM – Weekly Policy Bulletins  
PARCS Updates – November 2019  
Farm & Food – Champion Award Recipient  
Wapiti Regional Library – November 2019 Newsletter  
Ombudsman – Municipal Myth Busters  
Winter Weight Orders  
Wapiti Library Report & Proposed Budget

Carried

18/2020 Adjournment – 12:15 pm

DOUG JOHNSON: That the meeting be adjourned.

Carried

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator