

**RM of Spiritwood No. 496**  
**Meeting Minutes – April 14, 2020**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, April 14, 2020 via web conference.

Present

Reeve – Shirley Dauvin  
Division 1 – Doug Johnson (Deputy Reeve)  
Division 2 – Alan Steinhilber  
Division 3 – Terry Wingerter  
Division 5 – Jerome Tetreault  
Division 6 – Bevra Fee  
Administrator – Colette Bussiere  
Foreman – Darcy Laventure (9:06 am – 10:48 am)

Absent

Division 4 – Dennis Laventure

A quorum being present via web conference the meeting was called to order at 9:06 am by Reeve, Shirley Dauvin.

88/2020 Agenda

JEROME TETREULT: That the agenda be adopted as presented and that the following agenda item be added:

First Nations Road Barricades

Carried

89/2020 Minutes – Regular Meeting

JEROME TETREULT: That the minutes of the March 20, 2020 Regular Meeting of Council via teleconference be approved as presented.

Carried

90/2020 Minutes – Special Meeting

TERRY WINGERTER: That the minutes of the April 7, 2020 Special Meeting of Council via web conference be approved as presented.

Carried

91/2020 Road Improvements – NW 04-54-11-W3

BEVRA FEE: That we enter into an agreement with North Country Trucking for road improvements accessing NW 04-54-11-W3.

Carried

92/2020 Administrator’s Report

ALAN STEINHILBER: That the Administrator’s report having been read now be filed.

Carried

93/2020 Foreman’s Report

DOUG JOHNSON: That the Foreman’s report having been read now be filed.

Carried

- Mike Morris, SARM Director of Legal Services, joined the web conference at 10:00 am to discuss the Lake Capacity Study and Mill Creek litigation proceedings and to discuss the road blocks that are being placed by the First Nation communities within our boundaries.
- Mike Morris left the web conference at 10:41 am.

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**Meeting Minutes – April 14, 2020**

94/2020 First Nations Road Barricades

TERRY WINGERTER: That Reeve, Shirley Dauvin be authorized to draft a letter to be sent to Pelican Lake First Nation & Witchkan Lake First Nation addressing the correct procedures, proper signage and right of access when setting up road blocks and barricades.

Carried

95/2020 Shell Lake Shop Lighting

DOUG JOHNSON: That we accept the quote from Redwire Electric in the amount of \$5,120.00 plus applicable taxes that will replace the T-12 lighting fixtures to LED lighting fixtures in the Shell Lake Municipal Shop.

Carried

96/2020 Spiritwood Shop – North Wall Repairs

ALAN STEINHILBER: That we accept the quote from L & L Construction, in the amount of \$2,840.00 plus applicable taxes and proceed with the repairs that will place diagonal braces along the north wall to provide stability to the overhead door of the Spiritwood Municipal Shop.

Carried

- Foreman, Darcy Laventure left the web conference at 10:48 am.
- Councillor, Bevra Fee left the web conference at 10:52 am to attend another meeting conference.

97/2020 Statement of Financial Activities

ALAN STEINHILBER: That the Statement of Financial Activities for the month ending March 31, 2020 be approved as presented.

Carried

98/2020 Bank Reconciliation

DOUG JOHNSON: That the bank reconciliation for the month ending March 31, 2020 be approved as presented.

Carried

99/2020 Accounts

ALAN STEINHILBER: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be passed for payment.

Cheque No. 12339 - 12372  
Payroll File No. 0284 & 0285

Carried

100/2020 Bylaw No. 2020-1 (Record Retention & Disposal) – Third Reading

JEROME TETREAUULT: That Bylaw No. 2020-1, being a Bylaw for the Retention & Disposal of Records be read a third time and adopted.

Carried

101/2020 SARM Property Valuation Appraisal Agreement

AL STEINHILBER: That we enter into an agreement with the SARM Property Self Insurance Program for the appraisal of our municipal buildings. It is understood the RM reserves the right to insure their buildings at replacement cost.

Carried

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Meeting Minutes – April 14, 2020**

102/2020 Office Lease Agreement – Szasz Income Tax Services

DOUG JOHNSON: That the lease agreement with Szasz Income Tax Services for office space be renewed for another year with the same terms and conditions.

Carried

103/2020 Remove Dead Trees from ER – Lot 12 & 13/Blk 1 (The Cove)

JEROME TETREault: That we consent to the removal dead & dying trees from the Environmental Reserve (ER) in front of Lot 12 & 13/Blk 1 in The Cove under the condition the work be conducted in accordance with WSA Aquatic Habitat Protection Permit.

Carried

104/2020 TLE Selection – NE 06-49-12-W3

DOUG JOHNSON: That the RM consents to the NE 06-49-12-W3 being transferred to TLE status as long as the primary use of the land remains agriculture and not residential or commercial. Physical access shall be via NW 06-49-12-W3.

Carried

105/2020 TLE Trust Fund – Percentage Factor

ALAN STEINHILBER: That the percentage factor used to calculate payments from the TLE Trust Fund remain at 0.40.

Carried

Council further discussed budgetary requirements and scenarios.

106/2020 Correspondence

TERRY WINGERTER: That the following correspondence having been read now be filed:

SARM – Updates/Emails  
SARM – Weekly Policy Bulletins  
Spring Weight Orders  
Clean Farms – Grain Bag Recycling Memo  
Saskatchewan Construction Association – April 6, 2020 Memo  
Government Relations – Municipal Information

Carried

107/2020 Council Meeting Start Time

ALAN STEINHILBER: That the regular meetings of Council for the RM of Spiritwood No. 496 convene at 8:00 am for the months of May through October of 2020.

Carried

108/2020 Adjournment – 12:05 pm

TERRY WINGERTER: That the meeting be adjourned.

Carried

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Reeve

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Administrator