

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, December 10, 2019 at the municipal office located at 218 Main Street in Spiritwood, SK.

Present

Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Alan Steinhilber
Division 3 – Terry Wingerter
Division 4 – Dennis Laventure
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:30 am – 11:10 am)

Absent

Division 5 – Jerome Tetreault
Division 6 – Bevra Fee

A quorum being present the meeting was called to order at 8:58 am by Reeve, Shirley Dauvin.

313/19 Agenda

AL STEINHILBER: That the agenda be adopted as presented.

Carried

No conflict of interest was declared.

314/19 Minutes – Regular Meeting

AL STEINHILBER: That the minutes of the November 12, 2019 Regular Meeting of Council be approved as presented.

Carried

315/19 2020 NCTPC Workshop

DOUG JOHNSON: That the NCTPC Workshop be tabled to the January meeting.

Carried

316/19 RMAA Curling

TERRY WINGERTER : That we enter a team in the RMAA curling bonspiel to be held in Unity on January 10th, 2020.

Carried

317/19 January 2020 Regular Meeting Date

DOUG JOHNSON: That the January regular meeting of council be rescheduled to Thursday, January 9th, 2020.

Carried

Foreman, Darcy Laventure joined the council meeting at 9:30 am.

318/19 Administrator’s Report

DENNIS LAVENTURE: That the Administrator’s report having been read now be filed.

Carried

319/19 Foreman’s Report

TERRY WINGERTER: That the Foreman’s report having been read now be filed.

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

Foreman, Darcy Laventure left the council meeting at 11:10 am.

320/19 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the month ending November 30, 2019 be approved as presented and that stale dated cheque #10808 & #11193 be cancelled.

Carried

321/19 Statement of Financial Activities

TERRY WINGERTER: That the Statement of Financial Activities for the month ending November 30, 2019 be approved as presented.

Carried

322/19 Accounts

DOUG JOHNSON: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.

Cheque No. 12128 - 12191

Payroll File No. 0270, 0271 & 0273

Carried

323/19 Municipal Gas Tax Funding Agreement (MGTF) - Amendment

AL STEINHILBER: That we accept the MGTF Amendment which incorporates administrative changes and establishes new dates over the next five years.

Carried

324/19 SARM Fidelity Bond

TERRY WINGERTER: That the SARM Fidelity Bond for 2020 be approved as follows:

Fidelity Bond Coverage	\$200,000
Registered Mail Coverage	\$ 50,000
Money & Securities Coverage	\$ 20,000

Carried

325/19 SARM Liability Self Insurance Plan Renewal

DOUG JOHNSON: Whereas, no changes are required, that the SARM Liability Self-Insurance Plan and the SARM Excess Liability Insurance in the amount of \$3,000,000 be renewed for 2020.

Carried

326/19 Lunch

AL STEINHILBER: That we adjourn for lunch (12:05 pm) and reconvene at 1:00 pm.

Carried

The regular meeting of Council was reconvened at 1:07 pm.

327/19 SARM Property Self Insurance Plan (PSIP) Renewal

DENNIS LAVENTURE: That the SARM Property Self Insurance Plan be accepted as revised.

Carried

RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019

328/19 SARM Benefit Plan Renewal – Elected & Appointed Officials

AL STEINHILBER: That the RM purchase group coverage in the amount of \$30,000.00 for elected & appointed officials.

Carried

329/19 Servicing Agreement - Tetreault

DENNIS LAVENTURE: That we enter into a servicing agreement with Bernard Tetreault for the subdivision application located on NW 07-53-10-W3 and that the servicing agreement be attached hereto and form part of the minutes.

Carried

330/19 Servicing Agreement – Jegg Holdings

DOUG JOHNSON: That we enter into a servicing agreement with Jegg Holdings Ltd. for the subdivision application located on NE 18-49-08-W3 and that the servicing agreement be attached hereto and form part of the minutes.

Carried

331/19 Lot 11 Sunset Rim Estates

DOUG JOHNSON: That the application to remove dead & dying trees from the Environmental Reserve (ER) and stabilize the shoreline in front of Lot 11 in Sunset Rim Estates be approved under the condition the work be conducted as per WSA regulations. It is understood from the application that clay fill will be deposited to slope the shoreline where it has been undermined. Additionally, geotextile cloth and rip rap rock will be placed to prevent erosion. The clay fill must be free from contaminants and the rip rap rock shall be clean and sized to prevent erosion and with stand wave action. Machinery and heavy equipment must arrive at the project site clean and free of fluid leaks or accumulations of external contaminants. The applicant is solely responsible for all design, safety, and workmanship aspects of all works associated with this approval. Shoreline stabilization must be undertaken with no net increase in loading of the existing slope or loss of soil support at the toe of the slope.

Carried

332/19 Brush Clearing Request – N ½ 36-50-10-W3

AL STEINHILBER: That we approve the brush clearing request and provide compensation to the landowner in the amount of \$500.00 per half mile for brush cleared from the right of way adjacent to N ½ 36-50-10-W3 per RM policy. The trees, brush and debris removed from the right of way shall be stored on N ½ 36-50-10-W3 for future disposal by the land owner.

Carried

333/19 Brush Clearing Request – Thickwood Hills Snowmobile Club

TERRY WINGERTER: That we approve the request from Thickwood Hills Snowmobile Assoc. to clear trees and brush from the following municipal right of ways:

- North side of the right of way (Echo Bay Road) adjacent to S ½ 15, S ½ 16 S ½ 17 of 49-08-W3;
- Both sides of the right of way located between N ½ 24 & S ½ 25 of 49-10-W3 and between SW 25 & SE 26 of 49-10-W3 and W ½ 36 & E ½ 35 of 49-10-W3;
- North of Meeting Lake between W ½ 16 & E ½ 17, W ½ 21 & E ½ 20, N ½ 20 & S ½ 29 and N ½ 19 & S ½ 30 of 49-12-W3.

The trees and brush shall be cleared by mulching and shall be the responsibility of the Thickwood Hills Snowmobile Club.

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

334/19 Council Remuneration

DENNIS LAVENTURE: That council remuneration remain as follows:

- Meetings - \$20.00 per hour, to a maximum of \$160.00 per day;
- Monthly Supervision - \$150.00 per month for council members and \$500.00 per month for the Reeve.

Carried

335/19 Mileage Compensation

DOUG JOHNSON: That compensation for mileage to attend municipal business remain at \$0.55 per km.

Carried

336/19 Application to Purchase Lease Land – SE 22-51-10-W3

AL STEINHILBER: That the RM of Spiritwood hereby agrees to the sale of lease land described as SE 22-51-10-W3.

Carried

337/19 Road Maintenance Agreement – Fast Genetics

AL STEINHILBER: That we renew the road maintenance agreement between the RM and Fast Genetics for the 2020 calendar year.

Carried

338/19 Road Maintenance Agreement – Tolko (Section 06 & 07 -54-13-W3)

DENNIS LAVENTURE: That we enter into a road maintenance agreement with Tolko Industries – Meadow Lake Branch to haul 6,000 tonnes of hardwood from Section 06 & 07 of 54-13-W3.

Carried

339 /19 Road Maintenance Agreement – Mistik (Section 06 & 07 – 54-13-W3)

DENNIS LAVENTURE: That we enter into a road maintenance agreement with Mistik Management Ltd. to haul 5,000 tonnes of softwood from Section 06 & 07 of 54-13-W3.

Carried

340/19 Road Maintenance Agreement – Mistik (SE 20-54-11-W3 & SE 27/SE 34-53-12-W3)

TERRY WINGERTER: That we enter into a road maintenance agreement with Mistik Management Ltd. to haul 7,000 tonnes of softwood from SE 20-54-11-W3 and SE 27 & SE 34 of 53-12-W3.

Carried

343/19 Subdivision Application – SW 06-49-08-W3

DOUG JOHNSON: That the proposed subdivision application for a seventy (70) acre agricultural parcel located on SW 06-49-08-W3 be approved. Topographical limitations reduce the agriculture site size below 160 acres, which may be permitted at Council's discretion under Section 7.6.5 of the zoning bylaw. The placement of a residential dwelling will become an accessory use and will be at the discretion of Council. The applicant will be required to upgrade the approach access to the proposed parcel.

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

344/19 Spiritwood Library – Extra Hours

DENNIS LAVENTURE: That the request to purchase one (1) extra hour for the Spiritwood Library for 2020 be approved.

Carried

345/19 Farm & Food Care Membership

DENNIS LAVENTURE: The Farm & Food Care Program collaborates with farm and non-farm consumers to provide factual information about farming practices throughout the province, and that we support the Farm & Food Care Program as an affiliate member and remit the \$1,000 membership fee.

Carried

346/19 Auditor

DOUG JOHNSON: That Sensus, Chartered Professional Accountants, be appointed as Auditor for the RM of Spiritwood No. 496 to provide financial audit services for 2019, 2020 and 2021.

Carried

347/19 Board of Revision

AL STEINHILBER: That Gord Krismar & Associates Ltd. be appointed as the Board of Revision for the RM of Spiritwood No. 496 for 2020. Board members are as follows:

Clint Krismer - Chair
Gord Krismer - Vice-Chair
Jeff Hutton
Dave Lang
Gail Wartman
Christina Krismar
Kirby Bodnard
Cameron Duncan
Brenda Lauf
Charmaine Luscombe
Aileen Swenson –Secretary

Carried

348/19 Development Appeals Board

TERRY WINGERTER: That Gord Krismar & Associates Ltd. be appointed as the Development Appeals Board for the RM of Spiritwood No. 496 for 2020.

Carried

349/19 Weed Inspector

DENNIS LAVENTURE: That Matthew Tetreault be appointed as the Weed Inspector for the RM of Spiritwood No. 496 for 2020.

Carried

350/19 Pest Control Officer

TERRY WINGERTER: That Don Heide be appointed as Pest Control Officer for the RM of Spiritwood No. 496 for 2020.

Carried

351/19 Plant Health Officers

DOUG JOHNSON: That the following persons be appointed as Plant Health Officers for the RM of Spiritwood:

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

Katey Makohoniuk
Betty Johnson
Chelsea Baraniecki

Joanne Kwasnicki
Lynne Roszell
Colleen Fennig

Carried

352/19 Stray Animals Officer

DENNIS LAVENTURE: That Colette Bussiere be appointed as Administrator for the Stray Animals Act for 2020.

Carried

353/19 Planning Consultant

DOUG JOHNSON: That Yvonne Prusak be appointed as the Planning Consultant for the RM of Spiritwood for 2020.

Carried

354/19 Spiritwood/Leoville District Plan Board

AL STEINHILBER: That Yvonne Prusak (Municipal Planner), Colette Bussiere (Administrator) and Jerome Tetreault (Councillor) be appointed as the RM of Spiritwood No. 496 representatives to the RM of Spiritwood and Village of Leoville District Plan Authority.

Carried

355/19 Bylaw Enforcement Officer

DOUG JOHNSON: That we appoint Luc Morin, BEO as the Bylaw Enforcement Officer for the RM of Spiritwood No. 496 for the 2020 calendar year.

Carried

356/19 Wapiti Regional Library

AL STEINHILBER: That Kay Wilson be appointed to the Wapiti Regional Library Board as the RM of Spiritwood No. 496 representative for 2020.

Carried

357/19 Spiritwood Public Library

TERRY WINGERTER: That Kay Wilson be appointed to the Spiritwood Library Board as the RM of Spiritwood No. 496 representative for 2020.

Carried

358/19 Meeting Lake Regional Park Board

DOUG JOHNSON: That Mike Hamoline be appointed to the Meeting Lake Regional Park Board for a two (2) year term, expiring December 31, 2021.

Carried

359/19 SARCS

DOUG JOHNSON: That Councillor, Bevra Fee be appointed to the SARCS board as the RM elected official.

Carried

360/19 District #33 Rat Eradication Board

DENNIS LAVENTURE: That Reeve, Shirley Dauvin be appointed to the District #33 Rat Eradication Board for 2020 as a representative for the RM of Spiritwood No. 496.

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

361/19 Health Complex Foundation Committee

DOUG JOHNSON: That Colleen Reed be appointed as the Health Complex Foundation Committee Rep for 2020.

Carried

362/19 Health Advisory Committee

AL STEINHILBER: That Reeve, Shirley Dauvin be appointed to the Health Advisory Committee for the RM of Spiritwood for the 2020 calendar year.

Carried

363/19 Thickwood Hills Watershed Association

TERRY WINGERTER: That Councillor, Al Steinhilber be appointed as a municipal representative to the Thickwood Hills Watershed Association for 2020.

Carried

364/19 North Central Transportation Planning Committee

AL STEINHILBER: That Councillor, Doug Johnson be appointed as the North Central Transportation Planning Committee Rep for 2020.

Carried

365/19 Farm & Food Care Delegate

DENNIS LAVENTURE: That Councillor, Jerome Tetreault be appointed as the Farm & Food Care Delegate for the RM of Spiritwood No. 496.

Carried

366/19 Spiritwood Fire Dept.

SHIRLEY DAUVIN: That the following persons be appointed to the Spiritwood Fire Dept.:

Travis Penner	(Fire Chief)
Ron Radke	(Deputy Fire Chief)
Rick Adam	(Captain)
Thomas (TJ) Tipton	(Captain)
Elliot Kajner	
Aaron Dauvin	
Alain Caffet	
Deny Allchurch	
Jeff Hujber	
Ricki Wasden	
Ryan Steinhilber	
Ashley Iverson	
Bailie Hummel	
Jason Walter	
Shane Colley	
Cayle Werstroh	
Jacelyn Wingerter	
Janessa Hummel	
Rachelle Beauchesne	
Tyron Bill	
Jayden Wingerter	
Derryk Franson	
Aiden Nielsen-Clark	
Shirley Dauvin	(Municipal Rep)

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

367/18 Shell Lake Regional Fire Dept.

DOUG JOHNSON: That the following person be appointed to the Shell Lake Regional Fire Dept.:

Greg Ardagh (Fire Chief)
Larry Morris (Deputy Fire Chief)
Greg Potts
Hartley Diesen
Don Harder
Doug Peacock
Kurt Reed
Denis Simonar
Jim Mayo
Wayne Czerniak
Cory Hildebrandt
Larry Henbid
Doug Randall
Chris Morris
Dillon Simonar
Greg Sieverson
Garry Nickolat
Garnet Yachyshen
Eldon Epp
Kevin Henbid
Hank DeVries
Jamie Brockwell
Jonathan Ardagh
Scott Freeman
Michael Lulchuk
Brenda Beaulac (Administrator)
Doug Johnson (Municipal Rep) Carried

Carried

368/19 Pound Keepers

AL STEINHILBER: That the following pound keepers be appointed for the RM of Spiritwood No. 496 for 2020:

Doug Franson
Dan Halko
Parker Brothers Farm
Spiritwood Stockyards (Emergency Only)

Carried

369/19 Deputy Reeve

TERRY WINGERTER: That Councillor, Doug Johnson be appointed as Deputy Reeve.

Carried

370/19 RM/Town MOU Committee

DOUG JOHNSON: That Councillors, Bevra Fee and Terry Wingerter be appointed to the RM/Town MOU Committee for 2020.

Carried

371/19 Inter-municipal Representatives

AL STEINHILBER: That Councillors, Jerome Tetreault and Doug Johnson be appointed as the Inter-municipal representatives to other municipal authorities for the RM of Spiritwood No. 496 for 2020.

Carried

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

372/19 HR Committee

AL STEINHILBER: That Reeve, Shirley Dauvin and Councillors, Dennis Laventure, Bevra Fee & Jerome Tetreault be appointed to the HR Committee for 2020.

Carried

372/19 Policy Committee

DENNIS LAVENTURE: That Shirley Dauvin (Reeve), Doug Johnson (Councillor) & Colette Bussiere (Administrator) be appointed as the Policy Committee for 2020.

Carried

373/19 Machinery Committee

DOUG JOHNSON: That Councillors, Jerome Tetreault, Al Steinhilber, Terry Wingerter & Foreman, Darcy Laventure be appointed as the Machinery Committee for 2020.

Carried

374/19 Rural Cemetery Committee

AL STEINHILBER: That Reeve, Shirley Dauvin, Councillor, Bevra Fee, Erin Wingerter, Edna Koetse and Mavis Bellisle be appointed as the Rural Cemetery Committee for the RM of Spiritwood No. 496 for 2020.

Carried

375/19 Cemetery Caretakers

SHIRLEY DAUVIN: That the following persons be appointed as Cemetery Caretakers for 2020:

Scandia	Donna Strate
Norbury Free Methodist	Trona Huchkowsky
Norbury	Vacant
Bapaume	Kevin Latus
Mildred North	Perry Robinson
Mildred South	Diane Wingerter
Timberland	Cliff Christopherson
Ranger	Norman Magnus
Laventure	Leon Gagne & Louis Marion
Penn	Mark McDaid
Junor	Liz & Mark Metrunc & Marlene Swityk
Idylwyld	Edna Koetse
Rothmere	Ethel & Albert Walter
Capasin	Northwood Church c/o Ron Toews & Ardel Boese
St. Steven's	Vacant
Spiritwood	Town of Spiritwood
Shell Lake	Village of Shell Lake

Carried

376/19 In Camera Session

AL STEINHILBER: That the regular meeting of Council be adjourned at 2:54 pm to move into an in-camera session to discuss HR concerns.

Carried

Administrator, Colette Bussiere, left the council meeting at 2:54 pm.

Administrator, Colette Bussiere, returned to the council meeting at 3:06 pm.

The regular meeting of council was reconvened at 3:06 pm.

**RM of Spiritwood No. 496
Meeting Minutes – December 10, 2019**

377/19 Correspondence

AL STEINHILBER: That the following correspondence having been read now be filed:

- SARM – Updates/Emails
- SARM – Weekly Policy Bulletins
- PARCS Updates – November 2019
- Farm & Food – Champion Award Recipient
- Wapiti Regional Library – November 2019 Newsletter
- Ombudsman – Municipal Myth Busters
- Winter Weight Orders
- Wapiti Library Report & Proposed Budget

Carried

378/19 Adjournment – 3:15 pm

AL STEINHILBER: That the meeting be adjourned.

Carried

Reeve

Administrator