

RM of Spiritwood No. 496
Meeting Minutes – May 13, 2019

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Monday, May 13, 2019 at the municipal office located at 218 Main Street in Spiritwood, SK.

A quorum being present the meeting was called to order at 8:45 a.m. by Reeve, Shirley Dauvin

Present
Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 4 – Duane Hare
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:30 am – 11:30 am)

Absent
Division 2 – Alan Steinhilber
Division 3 – Terry Wingerter
Division 5 – Jerome Tetreault

115/19 Agenda

BEVRA FEE: That the agenda be adopted as presented:

Carried

Conflict of Interest - There was no conflict of interest acknowledged.

116/19 Minutes – Regular Meeting

DOUG JOHNSON: That the minutes of the April 9, 2019 Regular Meeting of Council be approved as presented.

Carried

117/19 Polling Places

DOUG JOHNSON: That the following polling places be named:

Division 1 – Shell Lake Legion Hall
Division 2 – RM of Spiritwood Municipal Office
Division 3 – RM of Spiritwood Municipal Office
Division 4 – RM of Spiritwood Municipal Office
Division 5 – Leoville Seniors Centre
Division 6 – Leoville Seniors Centre

Carried

118/19 Administrator’s Report

DOUG JOHNSON: That the Administrator’s report having been read now be filed.

Carried

Foreman, Darcy Laventure joined the Council meeting at 9:30 am.

119/19 Foreman’s Report

DOUG JOHNSON: That the Foreman’s report having been read now be filed.

Carried

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Delegate, Dan Kosolofski, joined the council meeting at 11:00 am.
Delegate, Dan Kosolofski left the Council meeting at 11:20 am.

Delegate, Glenn Johnstone, representing Witchekan Lake First Nation did not attend.

Foreman, Darcy Laventure left the council meeting at 11:30 am.

120/19 Fire Protection Services – Witchekan Lake First Nation

BEVRA FEE: That we send a registered letter to Witchekan Lake First Nation advising them that the RM of Spiritwood No. 496 will no longer provide fire protection services to Witchekan Lake First Nation if payment for outstanding fire call invoices is not received by May 31, 2019 and that the agreement between the RM of Spiritwood No. 496 & Witchekan Lake First Nation to provide fire protection services to Witchekan Lake First Nations will be terminated.

Carried

121/19 Bank Reconciliation

DOUG JOHNSON: That the bank reconciliation for the month ending April 30, 2019 be approved as presented.

Carried

122/19 Statement of Financial Activities

DUANE HARE: That the Statement of Financial Activities for the month ending April 30, 2019 be approved as presented.

Carried

123/19 Accounts

BEVRA FEE: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.
Cheque No. 11699 - 11753
Payroll File No. 0248 & 0250

Carried

124/19 2018 Draft Audited Financial Statement

DOUG JOHNSON: That the 2018 Draft Audited Financial Statement be approved, pending corrections to Schedule 10. That there has been no subsequent events occur or contingencies arise, since December 31, 2018, up to the date the statements are approved, that would have a material effect on the statements.

Carried

125/19 Lunch

BEVRA FEE: That we adjourn for lunch at 12:10 pm and reconvene at 12:40 pm.

Carried

The meeting was called back to order at 12:45 pm.

126/19 Gravel Royalty Payment – Homestead Acres

DOUG JOHNSON: That we make payment in the amount of \$33,620.00 for 16,810 yards of crushed, stockpiled gravel, as determined by the engineer's report, and located on NE 10-53-11-W3.

Carried

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- 127/19 Bylaw No. 1-2019 – Regional Fire Dept. – Second Reading
- DUANE HARE: The Bylaw No. 1-2019, being a bylaw to Provide for Entering into an Agreement with other Governing Authorities for the Purpose of Maintaining & Operating the Shell Lake Regional Fire Department for the Provision of Fire Protection Services be read at second time.
- Carried
- 128/19 Bylaw No. 1-2019 – Regional Fire Dept. – Third Reading
- DOUG JOHNSON: The Bylaw No. 1-2019, being a bylaw to Provide for Entering into an Agreement with other Governing Authorities for the Purpose of Maintaining & Operating the Shell Lake Regional Fire Department for the Provision of Fire Protection Services be read a third time.
- Carried
- 129/19 Bylaw No. 3-2019 – Zoning Bylaw Amendment – First Reading
- DUANE HARE: That Bylaw No. 3-2019, being a Bylaw to Amend Bylaw No. 4-2015 known as the Zoning Bylaw be read a first time.
- Carried
- 130/19 Bylaw No. 3-2019 – Zoning Bylaw Amendment – Public Hearing
- BEVRA FEE: That the Public Hearing to hear comments on Bylaw No. 3-2019 be scheduled for July 9, 2019 at 1:15 pm.
- Carried
- 131/19 Bylaw Enforcement Officer - Appointment
- BEVRA FEE: That the Bylaw Enforcement Officer appointment be tabled.
- Carried
- 132/19 Discretionary Use Development Application – Drackett (SW 01-50-08-W3)
- DUANE HARE: That the proposed subdivision application for 5 additional residential lots located on a PT SW 01-50-08-W8 be approved with the following conditions:
- Cash in Lieu of Municipal Reserve
Signed Servicing Agreement
Liquid Domestic Waste Provisions
- Carried
- 133/19 Discretionary Use Development Application – Wingerter (NW 21-50-10-W3)
- DUANE HARE: That the proposed subdivision application for a 20 acre residential parcel located on NW 21-50-10-W3 be approved. There are no lands in the vicinity that would be incompatible for the intended use. Infrastructure is existing and a serving agreement will not be required for this application.
- Carried
- 134/19 Application to Purchase Lease Land – SE 25-53-13-W3 (Myron Halko)
- BEVRA FEE: That the application to purchase lease be tabled.
- Carried

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135/19 Fill Deposition – Lot 7/Blk 1 The Cove

DUANE HARE: That the request to deposit 25 yards of clay fill on the Environmental Reserve (ER) in front of Lot 7/Blk 1 in The Cove be approved. Additionally, geotextile cloth and rip rap rock will be placed to prevent erosion. The maximum allowable encroachment into the ER beyond the property boundary shall be no more than 3 metres. The clay fill must be free from contaminants and the rip rap rock shall be clean and sized to prevent erosion and with stand wave action. Access to the ER must be via Lot 7/Blk 1 in the Cove to avoid disturbance to the ER. Machinery and heavy equipment must arrive at the project site clean and free of fluid leaks or accumulations of external contaminants. The applicant is solely responsible for all design, safety, and workmanship aspects of all works associated with this approval.

Carried

136/19 Fill Deposition – Lot 15/Blk 1 The Cove

DOUG JOHNSON: That the request to deposit clay fill and, gravel & rip rap on the Environmental Reserve in front of Lot 15/Blk 1 in The Cove be approved. Additionally, geotextile cloth and rip rap rock will be placed to prevent erosion. The maximum allowable encroachment into the ER beyond the property boundary shall be no more than 3 metres. The clay fill must be free from contaminants and the rip rap rock shall be clean and sized to prevent erosion and with stand wave action. Access to the ER must be via Lot 15/Blk 1 in The Cove to avoid disturbance to the ER. Machinery and heavy equipment must arrive at the project site clean and free of fluid leaks or accumulations of external contaminants. The applicant is solely responsible for all design, safety, and workmanship aspects of all works associated with this approval.

Carried

137/19 RCMP Annual Performance Plan

BEVRA FEE: That gang related activity, firearms and alerts/notifications for high risk offenders that may be in the area, be added to the RCMP Annual Performance Plan for the RM of Spiritwood.

Carried

138/19 Policy Revisions

DOUG JOHNSON: That the Snow Removal Policy be revised to clarify that the RM will only clear snow on municipal roads that provide access to a non-vacant, assessed residence or commercial operation.

That the Dust Suppressant Policy be revised to prohibit the placement of canola oil as a dust suppressant on municipal roads.

That the Road Allowance Brushing Policy be accepted as presented.

That the Delegate Request Form be accepted as presented and shall be completed and submitted by individuals or organizations wanting to address council at a council meeting.

Carried.

139/19 Hail Withdrawals

DUANE HARE: That the municipal hail withdrawal applications have been considered by Council and have been approved for withdrawal.

Carried

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140/19 Office Space - Lease Agreement Renewal

BEVRA FEE: That the office space lease agreement with Szasz Income Tax Services be renewed for a one year term.

Carried

141/19 Budget & Mill Rate

DOUG JOHNSON: That the Budget & Mill Rate be tabled to the June meeting.

Carried

142/19 Spiritwood Fire Dept. Appointment

BEVRA FEE: That Aiden Nielsen-Clark be appointed to Spiritwood Fire Dept. for the remainder of the calendar year.

Carried

143/19 In Camera Session

DUANE HARE: That the regular meeting of Council be adjourned at 2:53 pm to move into an in camera session.

Carried

Administrator, Colette Bussiere, left the council meeting at 2:52 pm.

Administrator, Colette Bussiere, returned to the council meeting at 2:57 pm.

The regular meeting of council was reconvened at 2:57 pm.

144/19 Correspondence

DUANE HARE: That the following correspondence having been read now be filed:

SARM – Updates/Emails

SARM – Weekly Policy Bulletins

Saskatchewan Crime Watch Advisory Network

Saskatchewan Health Authority Network Geographies

Farm & Food– Public Trust Summit

Clean Farms – Recycling Plastic Jugs

Clean Farms – Increase in Plastic Recycling

NCTPC – February 2019 & AGM Meeting Minutes & March 31, 2019 Financial Statement

PARCS – April 2019 (Update #99)

PHO – Spring Quarterly Newsletter

Wapiti Regional Library Reports

Highway Hotline – Spring Road Orders

AHPP – MLRP Beach Development

Carried

145/19 Adjournment

DOUG JOHNSON: That the meeting be adjourned at 3:30 pm.

Carried

Reeve

Administrator