

RM of Spiritwood No. 496
Meeting Minutes February 12, 2019

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, February 12th, 2019 at the municipal office located at 218 Main Street in Spiritwood, Sk.

Present
Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Al Steinhilber
Division 3 – Terry Wingerter
Division 5 – Jerome Tetreault
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:30 am – 2:00 pm)

Absent
Division 4 – Duane Hare

A quorum being present the meeting was called to order at 9:01a.m., by Reeve, Shirley Dauvin.

24/19 Agenda

JEROME TETREULT: That the agenda be accepted as presented and the following items be added:

In Camera – Employee Performance Reviews
2019 Employee Salaries

Carried

Conflict of Interest – There was no conflict of interest acknowledged.

25/19 Minutes

TERRY WINGERTER: That the minutes of the January 15th, 2019 Regular Meeting of Council be approved as presented.

Carried

26/19 Graders

AL STEINHILBER: That we enter into an agreement with Brandt Tractor Ltd. to secure two (2) 2018 John Deere graders. Payment options (purchase or lease) are still to be determined.

Carried

27/19 In Camera Session – 11:19 a.m.

DOUG JOHNSON: That the regular meeting of Council be adjourned to move into an in camera session to discuss employee performance reviews.

Carried

Administrator, Colette Bussiere, left the council chambers at 11:19 a.m.
Administrator, Colette Bussiere, returned to the council chambers at 12:15 p.m.

28/19 Lunch – 12:15 p.m.

DOUG JOHNSON: That we adjourn for lunch.

Carried

The meeting was called back to order at 1:03 p.m. by Reeve, Shirley Dauvin

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The Foreman requested discussion on contractors & brush clearing. A conflict of interest was declared and Councillor, Terry Wingerter removed himself from the council meeting.

Brush Clearing Road Allowance

29/19 DOUG JOHNSON: That we contract TNK Trucking to provide the brushing for the Lafond Road & the Switzer Road.

Carried

Councillor, Terry Wingerter returned to the council meeting.

30/19 Foreman's Report

AL STEINHILBER: That the Foreman's report be accepted as presented.

Carried

31/19 Administrator's Report

BEVRA FEE: That the Administrator's report be accepted as presented.

Carried

32/19 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the month ending January 31, 2019 be approved as presented.

Carried

33/19 Statement of Financial Activities

TERRY WINGERTER: That the Statement of Financial Activities for the month ending January 31, 2019 be approved as presented.

Carried

34/19 Accounts

That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be approved.

Cheque No. 11548 - 11606

Payroll File No. 0238 & 0240

Carried

35/19 March Meeting Date

BEVRA FEE: That the March regular meeting of Council be rescheduled to Monday, March 18, 2019 due to the SARM Convention.

Carried

36/19 Convention Delegates

TERRY WINGERTER: That Reeve, Shirley Dauvin and Councillor, Al Steinhilber attend the SARM Convention as voting delegates.

Carried

There will be no delegate attending the Municipal Hail Annual Meeting.

37/19 Pubworks Asset Management Seminar

AL STEINHILBER: That we register two people for the Pubworks Asset Management Seminar in North Battleford on May 24, 2019.

Carried

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- 38/19 Waterline Easement – Meeting Lake Regional Park & South Shore Ridge
- BEVRA FEE: That we enter into an easement agreement with Meeting Lake Regional Park & South Shore Ridge to place infrastructure within the municipal right of way, that will provide potable water to lease holders in Meeting Lake Regional Park and to property owners in South Shore Ridge.
- Carried
- 39/19 Mowing Tender
- JEROME TETREAUULT: That the grass mowing tender for 2019 be awarded to Mona Dunn.
- Carried
- 40/19 Road Name – N ½ 10-50-08-W3
- DOUG JOHNSON: That the registered road on the plan of proposed subdivision located on N ½ 10-50-08-W3 be named “Grid No. 695 Access Rd”.
- Carried
- 41/19 Solid Waste Disposal Fee – Fast Genetics
- DOUG JOHNSON: That we enter into a payment agreement with Fast Genetics at a rate of \$50.00 per month for their use of the municipalities solid waste disposal containers at the Shell Lake location.
- Carried
- 42/19 Road Maintenance Agreement – WM Logging & Sawmill
- AL STEINHILBER: That we enter into a road maintenance agreement with WM Logging & Sawmill., to haul on Rge Rd 3130 between Twp Rd 514 & Twp Rd 510 to Hwy No. 3 and Grid No. 946 from Hwy No. 24. It shall be the responsibility of the hauler for the maintenance of the seasonal road during the haul and the hauler shall pay to the municipality compensation in accordance with Section 12 & Section 13 of *The Municipalities Regulations*.
- Carried
- 43/19 Road Maintenance Agreement – Next Generation Logging
- BEVRA FEE: That we ratify the road maintenance agreement with Next Generation Logging, to haul from E ½ 17-49-12-W3 via Meeting Lake Grid to Hwy No. 378 and Grid No. 946 North of Leoville. The hauler shall pay to the municipality, compensation in accordance with Section 12 & Section 13 of *The Municipalities Regulations*.
- Carried
- 44/19 Road Maintenance Agreement – Tolko Industries Ltd.
- JEROME TETREAUULT: That we ratify and amend the road maintenance agreement with Tolko Industries Ltd., to add a haul from E ½ 17-49-12-W3 via Meeting Lake Grid to Hwy No. 378. It shall be the responsibility of the hauler to place appropriate signage where the trucks enter onto the Meeting Lake Grid. The hauler shall pay to the municipality compensation in accordance with Section 12 & Section 13 of *The Municipalities Regulations*.
- Carried
- 45/1919 Road Maintenance Agreement – Tolko Industries (Unruh)
- AL STEINHILBER: That we enter into a road maintenance agreement with Tolko Industries Ltd., to haul from NW 26-54-10-W3 & SW 35-54-10-W3 via Timberland Road to Hwy 24 and Grid No. 946 North of Leoville. It shall be the responsibility of the hauler for the maintenance and restoration of the seasonal road beyond SW 27-54-10-W3 during the haul. The hauler shall pay to the municipality compensation in accordance with Section 12 & Section 13 of *The Municipalities Regulations*.
- Carried

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46/19 Notify by Network

BEVRA FEE: That we enter into an agreement with Notify by Network for a text message alerting system.

Carried

47/19 Advertise List of Lands with Arrears

AL STEINHILBER: That the list of lands in arrears be accepted as presented, advertised and attached hereto forming part of the minutes.

Carried

48/19 Tax Enforcement – 6 Month Notice

JEROME TETREULT: That Taxervice, on behalf of the Rural Municipality of Spiritwood No. 496 be authorized to proceed under the *Tax Enforcement Act* to commence proceedings to request title to the following lands:

PT NE 16-52-11-W3
PT SE 21-52-11-W3
NE 14-49-12-W3
SE 23-49-12-W3
SW 23-49-12-W3
SW 14-49-12-W3
NE 30-53-10-W3
NW 30-53-10-W4
NE 31-53-10-W3
NW 31-53-10-W3
SE 31-53-10-W3
SW 31-53-10-W3
PT SE 19-49-10-W3
PT SE 19-49-10-W3
SW 15-49-11-W3
NE 26-49-10-W3
PT NW 12-50-09-W3

Carried

49/19 Cancellation Request for Non-Payment of Property Taxes - Lease Lands

DOUG JOHNSON: That we request the Ministry to initiate cancellation of the following lease lands for non-payment of property taxes:

NE 15-49-09-W3	NE 22-49-09-W3
SW 23-49-09-W3	SE 24-49-09-W3
NE 11-49-09-W3	NW 11-49-09-W3
NE 13-49-09-W3	NW 13-49-09-W3
SW 24-49-09-W3	SE 27-49-09-W3
SW 27-49-09-W3	SE 11-51-08-W3
NW 12-51-08-W3	SE 23-51-08-W3
SW 24-51-08-W3	SE 14-51-08-W3
SW 14-51-08-W3	NE 14-51-08-W3
PT NE 01-50-08-W3	SE 14-53-13-W3
NW 22-51-12-W3	SE 27-51-12-W3
NE 03-54-10-W3	NW 03-54-10-W3
NE 04-54-10-W3	SW 03-54-10-W3
NE 02-54-10-W3	NW 02-54-10-W3
SE 02-54-10-W3	SW 02-54-10-W3
NW 04-54-10-W3	SW 04-54-10-W3
NW 10-54-10-W3	SE 10-54-10-W3
SW 10-54-10-W3	NE 11-54-10-W3
SE 11-54-10-W3	SW 11-54-10-W3
NE 14-54-10-W3	NW 14-54-10-W3
SW 14-54-10-W3	SE 16-54-10-W3
SE 14-54-10-W3	

Carried

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50/19 Cancellation Request for Non-Payment of Property Taxes – Regional Parks

BEVRA FEE: That we request Memorial Lake Regional Park & the Meeting Lake Regional Park to initiate cancellation of the following lease agreements for non-payment of property taxes:

Meeting Lake Regional Park

Lot 10 Blk 1

Lot 10 Blk 2

Lot 36 Blk 2

Lot 8 Blk 5

Lot 9 Blk 5

Lot 14 Blk 5

Lot 19 Blk 5

Memorial Lake Regional Park

Lot 2 Blk 1

Lot 19 Blk 1

Lot 5 Blk 4

Lot 12 Blk 4

Carried

51/19 First Aid & CPR Level C

TERRY WINGERTER: That we register Foreman, Darcy Laventure, Administrator, Colette Bussiere, OH & S Operator, Dan Feld & Mower Operator, Arnie Laroque for the First Aid & CPR course on March 19 & 20, 2019 in Spiritwood.

Carried

52/19 2% Strychnine

DOUG JOHNSON: That we participate in the 2% Strychnine program for the control or the Richardson Ground Squirrel.

Carried

53/19 Bylaw No. 2-2019 – Repealing Bylaw (First Reading)

DOUG JOHNSON: That Bylaw No. 2-2019, being a Bylaw to Amend/Repeal a Bylaw be read a first time.

Carried

54/19 Bylaw No. 2-2019 – Repealing Bylaw (Second Reading)

AL STEINHILBER: That Bylaw No. 2-2019, being a Bylaw to Amend/Repeal a Bylaw be read a second time.

Carried

55/19 Consent Resolution

TERRY WINGERTER: That Bylaw No. 2-19, being a Bylaw to Amend/Repeal a Bylaw be given three readings at one meeting.

Carried Unanimously

56/19 Bylaw No. 2-2019 – Repealing Bylaw (Third Reading)

BEVRA FEE: That Bylaw No. 2-2019, being a Bylaw to Amend/Repeal a Bylaw be read a third time.

Carried

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57/19 Zoning Bylaw Amendment

DOUG JOHNSON: That we authorize the Administrator to proceed with the process of amending the Zoning Bylaw to improve consistency and implementation .

Carried

58/19 In Camera Session – 4:29 p.m.

JEROME TETREAUULT: That the regular meeting of Council be adjourned to move into an in camera session to discuss HR matters.

Carried

Administrator, Colette Bussiere, left the council chambers at 4:29 p.m.
Administrator, Colette Bussiere, returned to the council chambers at 4:50 p.m.
The regular meeting of Council was called back to order at 4:50 p.m.

59/19 Employee Salaries

DOUG JOHNSON: That the employee salaries be tabled.

Carried

60/19 Correspondence

BEVRA FEE: That the following correspondence having been read now be filed:

- SARM – Updates/Emails
- SARM – Weekly Policy Bulletins
- WCB – Legislative Changes to WCB
- Thickwood Hills Watershed Association – SaskCDA Letter
- PARM – January 2018 Meeting Minutes
- PARCS Update – January 27, 2019
- Spiritwood Public Library Reports
- Farm & Food Care – February 2019 Newsletter
- SMHI – Annual Claim Letter

Carried

61/19 Adjournment – 5:00 p.m.

DOUG JOHNSON: That the meeting be adjourned.

Carried

Reeve

Administrator