

**RM of Spiritwood No. 496
Meeting Minutes – August 13, 2019**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, August 13, 2019 at the municipal office located at 218 Main Street in Spiritwood, SK.

Present

Reeve – Shirley Dauvin
Division 2 – Alan Steinhilber
Division 3 – Terry Wingerter
Division 5 – Jerome Tetreault
Division 6 – Bevra Fee
Administrator – Colette Bussiere
Foreman – Darcy Laventure (9:15 am –11:15 am & 1:15 pm – 2:50 pm)

Absent

Division 1 – Doug Johnson (Deputy Reeve)
Division 4 – Duane Hare

A quorum being present the meeting was called to order at 8:03 am by Reeve, Shirley Dauvin.

192/19 Agenda

AL STEINHILBER: That the agenda be adopted as presented.

Carried

Councillor, Al Steinhilber acknowledged a partial conflict of interest in regards to the water drainage. Councillor, Al will take part in the discussion, however, if resolutions are required he will leave the council meeting and abstain from voting.

193/19 In Camera

JEROME TETREULT: That the regular meeting of Council be adjourned at 8:10 am to move into an in camera session to discuss HR concerns.

Carried

The regular meeting of council was reconvened at 8:31am.

194/19 Minutes – Regular Meeting

JEROME TETREULT: That the minutes of the July 9, 2019 Regular Meeting of Council be approved as presented.

Carried

195/19 Request for Vehicle Access on Environmental Reserve (ER3) – Aspen Ridge

AL STEINHILBER: Whereas, Environmental Reserve (ER) should remain in its natural state, that the request to travel by vehicle, across the ER3, located in Aspen Ridge Estates, be denied.

Carried

196/19 Administrator’s Report

BEVRA FEE: That the Administrator’s report having been read now be filed.

Carried

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Foreman, Darcy Laventure joined the council meeting at 9:15 am.

Kerry McIntyre and Shannon Zemanak, representing Tolko Industries joined the council meeting at 10:30 am to discuss proposed winter road haul routes.

Kerry McIntyre and Shannon Zemanak left the council meeting at 11:05 am

197/19 Foreman's Report

TERRY WINGERTER: That the Foreman's report having been read now be filed.

Carried

Foreman, Darcy Laventure left the council meeting at 11:15 am.

Delegate, Brennan Caswell joined the council meeting at 11:25 am to discuss development requirements on his property.

Brennan Caswell left the council meeting at 11:45 am.

198/19 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the month ending July 31, 2019 be approved as presented.

Carried

199/19 Statement of Financial Activities

TERRY WINGERTER: That the Statement of Financial Activities for the month ending July 31, 2019 be approved as presented.

Carried

200/19 Accounts

AL STEINHILBER: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.
Cheque No. 11891 - 11955
Payroll File No. 0257 & 0259

Carried

201/19 Lunch

BEVRA FEE: That we adjourn for lunch (11:58 am) and reconvene at 1:00 pm.

Carried

The meeting was called back to order at 1:10 pm.

Brent Eberle & Spenser McNie (WSA), Randy Aumack (Thickwood Hills Watershed Authority) and Darcy Laventure (Foreman) joined the council meeting at 1:15pm to discuss water drainage projects. Chief, Anne Thomas & Band Administrator, Glenn Johnstone did not attend the council meeting.

Brent Eberle, Spenser McNie & Randy Aumack left the council meeting at 2:10 pm.

Chief, Anne Thomas & Band Administrator, Glenn Johnstone did not attend the council meeting to discuss fire protection services.

202/19 Tender 2019 Audit Services

JEROME TETREAUULT: That we place an RFP for financial auditing services for the 2019, 2020 and 2021 calendar years.

Carried

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Hector Beeds, Project Development Officer, Chief, Peter Bill & Councillor, Donnie Rabbitskin all representing Pelican Lake First Nation joined the council meeting at 2:15 pm to discuss infrastructure & project development.

Hector Beeds, Peter Bill, Donnie Rabbitskin & Darcy Laventure left the council meeting at 2:50 pm.

Maddie Simso, in lieu of Katherine Finn, (NSRBC) joined the council meeting at 2:50 pm to discuss the Love Your Lake Program.

203/19 Love Your Lake Program

BEVRA FEE: That we participate in the Love Your Lake Program.

Carried

204/19 Fire Invoice (NW 34-53-11-W3) – Leon Lavoie

TERRY WINGERTER: Whereas, the fire report states the fire was called in at 2:29 am, the fire was large enough for EMS to think it was a structure fire, the RCMP state the landowner was burning an old building and the municipality has incurred costs to provide fire suppression services, therefore, the request to waive the fire call fee for a controlled burn that was not called in, be declined.

Carried

205/19 Subdivision Application – NE 34-51-11-W3 (Doucette Farms)

AL STEINHILBER: That the proposed subdivision application for a 17.86 acre residential parcel located on NE 34-51-11-W3 be approved. A planning & development interest may be registered against the title, which will be determined by WSA, as the site is within a potential flood prone area. Infrastructure is existing and a servicing agreement will not be required for this application.

Carried

206/19 Computer Hardware Quote

BEVRA FEE: That we authorize the Administrator to proceed with the purchase of computer hardware systems and upgraded operating systems from Munisoft.

Carried

207/19 PDAP & Asset Management Position

BEVRA FEE: That we enter into an employment agreement with Jamell Heppner at \$20.00/hr.

Carried

208/19 Bylaw No. 3-2019 (Zoning Bylaw Amendment) – Third Reading

AL STEINHILBER: That Bylaw No. 3-2019, being a Bylaw to Amend Bylaw No. 4-2015 Known as the Zoning Bylaw be read a third time.

Carried

209/19 Bylaw No. 4-2019 (Animals at Large) – First Reading

JEROME TETREAU: That Bylaw No. 4-2019, being a Bylaw Respecting Animals Running at Large be read a first time.

Carried

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- 210/19 Bylaw No. 4-2019 (Animals at Large) – Second Reading
- TERRY WINGERTER: That Bylaw No. 4-2019, being a Bylaw Respecting Animals Running at Large be read a second time.
- Carried
- 211/19 Consent Resolution
- BEVRA FEE: That Bylaw No. 4-2019, being a Bylaw Respecting Animals Running at Large be given three readings at one meeting.
- Carried Unanimously
- 212/19 Bylaw No. 4-2019 (Animals at Large) – Third Reading
- AL STEINHILBER: That Bylaw No. 4-2019, being a Bylaw Respecting Animals Running at Large be read a third time.
- Carried
- 213/19 Lot 2/Blk 1 South Shore – Remove Dead Trees & Access Path within the ER
- JEROME TETREULT: That we consent to the removal of dead & dying trees and the creation of a 2 m wide access path within the Environmental Reserve adjacent to Lot 2/Blk 1 in South Shore Ridge. The removal of the dead trees and the creation of an access path shall be in accordance with the regulations of the Water Security Agency Aquatic Habitat Protection Permit.
- Carried
- 214/19 Lot 4/Blk 1 South Shore – Remove Dead Trees & Access Path within the ER
- AL STEINHILBER: That we consent to the removal of dead & dying trees and the creation of a 2 m wide access path within the Environmental Reserve adjacent to Lot 4/Blk 1 in South Shore Ridge. The removal of the dead trees and the creation of an access path shall be in accordance with the regulations of the Water Security Agency Aquatic Habitat Protection Permit.
- Carried
- 215/19 Tax Abatement – Meeting Lake Regional Park
- BEVRA FEE: Whereas, Meeting Lake Regional Park no longer leases out Lot 11/Blk 1 that the following taxes be abated:
- | | |
|---------------|-----------------|
| Municipal | \$ 62.01 |
| School (#202) | <u>\$134.46</u> |
| Total | \$196.47 |
- Carried
- 216/19 Tax Abatement – Par B, PT SE 16-51-12-W3 (SAMA Error)
- JEROME TETREULT: Being the assessed value for the residential improvement located on Par B, (PT SE 16-51-12-W3) was incorrectly identified as the residential improvement located on Par A (PT SW 16-51-12-W3) that the following taxes be abated:
- | | |
|---------------|------------------|
| Municipal | \$1,240.67 |
| School (#202) | <u>\$ 691.49</u> |
| Total | \$1,932.16 |
- Carried
- 217/19 Leadership Communication Workshop
- BEVRA FEE: That Administrator, Colette Bussiere attend the Leadership Communication Workshop in Saskatoon on September 12, 2019.
- Carried

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218/19 Request for Payment of Vehicle Damage (Deductible) – Brent Franson

AL STEINHILBER: That the request for payment vehicle damages (deductible) be declined as there are many unknown variables that may have contributed to the vehicle sustaining damage.

Carried

219/19 In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 4:16 pm to move into an in camera session to discuss HR concerns.

Carried

Administrator, Colette Bussiere, left the council meeting at 4:16 pm.
Administrator, Colette Bussiere, returned to the council meeting at 4:23 pm.

The regular meeting of council was reconvened at 4:23 pm.

220/19 Correspondence

AL STEINHILBER: That the following correspondence having been read now be filed:

- SARM – Updates/Emails
- SARM – Weekly Policy Bulletins
- PARCS – Update #101 & #102 (July 2019)
- Wapiti Regional Library – July 2019 Newsletter
- Thickwood Hills – January 2019 Meeting Minutes & Financial Statement
- Junor Cemetery - Signage

Carried

221/19 Adjournment – 4:25 pm

TERRY WINGERTER: That the meeting be adjourned.

Carried

Reeve

Administrator