

**RM of Spiritwood No. 496  
Meeting Minutes – April 9, 2019**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, April 9, 2019 at the municipal office located at 218 Main Street in Spiritwood, SK.

A quorum being present the meeting was called to order at 8:05 a.m. by Reeve, Shirley Dauvin

Present  
Reeve – Shirley Dauvin  
Division 1 – Doug Johnson (Deputy Reeve)  
Division 2 – Alan Steinhilber  
Division 3 – Terry Wingerter  
Division 4 – Duane Hare  
Division 5 – Jerome Tetreault  
Division 6 – Bevra Fee  
Administrator – Colette Bussiere  
Foreman – Darcy Laventure (9:30 am – 10:30 am)

87/19      Agenda

AL STEINHILBER: That the agenda be adopted as presented with the following additions:

- In Camera
- Asset Management Training

Carried

Conflict of Interest

Councillor, Bevra Fee acknowledged a pecuniary interest in regards to the discretionary use application for a campground located at the Golf Course.

88/19      Minutes – Regular Meeting

JEROME TETREULT: That the minutes of the March 31, 2019 Regular Meeting of Council be approved as presented.

Carried

89/19      Mill Creek Proposal

BEVRA FEE: Whereas, the RM of Spiritwood, the RM of Meeting Lake, Meeting Lake Regional Park and adjacent property owners have concerns whether Meeting Lake can sustain further development.

Be It Resolved, that the RM of Spiritwood proceed with the process, as set out in Sections 206 to 212 of *The Planning and Development Act, 2007*, S.S. 2007 c. P-13.2, to amend the Zoning Bylaw to accommodate Phase 2 of the proposed development, being 25 residential lots, and located on N ½ 03-49-12-W3, adjacent to Meeting Lake, at this time. The decision to proceed with the process does not guarantee approval.

Be It Further Resolved, the municipality shall submit an “Expression of Interest” into the Investing in Canada Infrastructure Program for funding for a Lake Capacity Study.

Carried

90/19      Canadian Linen Rental Service Agreement

TERRY WINGERTER: That we cancel our agreement with Canadian Linen to provide coveralls.

Carried

91/19      Purchase Coveralls

DOUG JOHNSON: That we (purchase) coveralls for the public works employees and purchase a washing machine for the RM shop.

Carried

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92/19            Overweight Permit – Solid Waste Disposal Service

TERRY WINGERTER: Whereas, solid waste disposal (household garbage), is considered an essential service, that we approve overweight permits for the solid waste disposal services.

Carried

93/19            Foreman’s Report

TERRY WINGERTER: That the Foreman’s report having been read now be filed.

Carried

94/19            In Camera

DOUG JOHNSON: That the regular meeting of Council be adjourned at 10:35 pm to move into an in camera session to discuss HR matters.

Administrator, Colette Bussiere, left the council meeting at 10:35 am  
Administrator, Colette Bussiere, returned to the council meeting at 11:16 am.  
The regular meeting of council was reconvened at 11:16 am.

95/19            Administrator Salary

DUANE HARE: That the Administrator’s salary be set at \$33.50 per hour as per the Rural Municipal Administrators Salary Schedule, and shall be retroactive to January 1, 2019.

Carried

96/19            Administrator’s Report

BEVRA FEE: That the Administrator’s report having been read now be filed.

Carried

97/19            Administration Convention & Workshops

JEROME TETREULT: That Administrator, Colette Bussiere attend the Back to Basics Workshop in North Battleford on April 16, 2018, the Administrator’s meeting in Hafford on April 118, 2019 and the RMAA Administrator’s Convention in Saskatoon from May 13-16, 2019.

Carried

98/19            Workshop - Building the Best Workplaces

DUANE HARE: That Office Ass’t, Erin Wingerter attend the” Building the Best Workplaces” Workshop in Prince Albert on May 8, 2019.

Carried

98/19            Investing in Canada Infrastructure Program

AL STEINHILBER: That we authorize Associated Engineering to prepare the expression of interest applications for submission to the Investing in Canada Infrastructure Program for the following projects:

- Bridge Replacement – NW 23-51-08-W3
- New RM Shop/FireHall
- Bridge Replacement – NE 33-52-11-W3
- Bridge Replacement – SE 16-50-11-W3
- Lake Capacity Study

Carried

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- 99/19            Lunch
- DUANE HARE: That we adjourn for lunch and reconvene at 1:00 pm.
- Carried
- The meeting was called back to order at 1:06 pm.
- 100/19           Bank Reconciliation
- AL STEINHILBER: That the bank reconciliation for the month ending March 31, 2019 be approved as presented.
- Carried
- 101/19           Line of Credit
- AL STEINHILBER: That the available line of credit held with Prairie Centre Credit Union for the RM of Spiritwood be decreased to: \$100,000 - \$249,999.
- Carried
- 101/19           Statement of Financial Activities
- BEVRA Fee: That the Statement of Financial Activities for the month ending March 31, 2019 be approved as presented.
- Carried
- 102/19           Accounts
- AL STEINHILBER: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be passed for payment.  
Cheque No. 11659 - 11698  
Payroll File No. 0244 & 0247
- Carried
- 103/19           Scrapper Operator
- DOUG JOHNSON: That we enter into an employment contract with Michael Heisler in accordance with the RM policy and salary schedule.
- Carried
- 104/19           May Meeting Date
- JEROME TETREULT: That the regular meeting of council for the month of May be rescheduled to Monday, May 13, 2019 due to the conflict with the Administrator's Convention.
- Carried
- 105/19           Bylaw No. 1-2019 – Shell Lake Regional Fire Dept. – First Reading
- AL STEINHILBER: The Bylaw No. 1-2019, being a bylaw to Provide for Entering into an Agreement with other Governing Authorities for the Purpose of Maintaining & Operating the Shell Lake Regional Fire Department for the Provision of Fire Protection Services be read a first time.
- Carried

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Councillor, Bevra Fee declared a pecuniary interest and left council chambers.

106/19      Discretionary Use Development – Seasonal Campground (NE 24-50-11-W3)

TERRY WINGERTER: WHEREAS, public notice has been provided pursuant to the *Planning & Development Act, 2007* and the RM of Spiritwood Public Notice Bylaw for a proposed seasonal campground located on NE 24-50-11-W3.

AND WHEREAS, the discretionary use seasonal campground development abides by the requirements of the District Plan & RM Zoning Bylaw.

THEREFORE, Council for the RM of Spiritwood approves the discretionary use seasonal campground development provided the applicant enters into a servicing agreement to accommodate infrastructure upgrades, dust control, liquid domestic waste, solid waste (garbage) & water .

Carried

Councillor, Bevra Fee returned to the council meeting.

107/19      Discretionary Use Development – Farrow to Finish ILO – NE 13-52-11-W3

JEROME TETREULT: WHEREAS, the Ministry of Agriculture has recommended approval of the proposed Farrow to Finish ILO to be located on NE 13-52-11-W3;

AND WHEREAS, public notice has been provided pursuant to the *Planning & Development Act, 2007* and the RM of Spiritwood Public Notice Bylaw for the discretionary use development permit application for a Farrow to Finish ILO.

THEREFORE, Council for the RM of Spiritwood approves the farrow to finish ILO, provided Fast Sexing Technologies enters into a servicing agreement with the municipality to accommodate infrastructure upgrades and an agreement with the property owner of PT NE 12-52-11-W3 acknowledging the reduction in separation distance from 1,600 metres to 1,250 metres of a residential dwelling to an ILO.

Carried

108/19      Development Permit Orders

DOUG JOHNSON: That we authorize Construction Code Authority to proceed with issuing an order to comply for the non-permitted residential developments located on:

- Residential Dwelling – SW 19-54-11-W3
- Residential Dwelling – NW 15-54-12-W3
- Residential Dwelling – Lot 1/Blk 5 Plan 102019520

Carried

109/19      Parcel Consolidation

TERRY WINGERTER: That we consent to the consolidation of Lot 3 & Lot 4 of Blk 4 Plan 82B02078 located in the Organized Hamlet of Spruce Bay.

Carried

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110/19      Crime Stoppers Volunteer Levy

AL STEINHILBER: That we pay the \$200 Volunteer Levy for Crime Stoppers.

Carried

111/19      Asset Management Training

DOUG JOHNSON: That we partner with the Town of Spiritwood to share the cost of sending Brenda Beaulac for Asset Management Training .

Carried

112/19      In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 3:35 pm to move into an in camera session.

Carried

Administrator, Colette Bussiere, left the council meeting at 3:35 pm.

Administrator, Colette Bussiere, returned to the council meeting at 3:50 pm.

The regular meeting of council was reconvened at 3:50 pm.

113/17      Correspondence

DOUG JOHNSON: That the following correspondence having been read now be filed:

SARM – Updates/Emails

SARM – Weekly Policy Bulletins

Wapiti Quarterly Newsletter – March 2019

Government Relations – 2019 Education Mill Rates

Weed Inspector Clinic Agenda

Farm & Food – Ag in the City

Rec Grant Funding Letters

Carried

114/19      Adjournment

BEVRA FEE: That the meeting be adjourned at 4:00 pm.

Carried

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator