

RM of Spiritwood No. 496
Meeting Minutes – October 9, 2018

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, October 9, 2018 at the municipal office located at 218 Main Street in Spiritwood, Sk.

Present
Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Al Steinhilber
Division 3 – Terry Wingerter
Division 4 – Dennis Laventure
Division 5 – Alex Beebe
Division 6 – Bevra Fee
Administrator – Colette Bussiere

A quorum being present the meeting was called to order at 8:07 a.m. by Reeve, Shirley Dauvin

261/18 Agenda

AL STEINHILBER: That the agenda be adopted as presented.

Carried

Conflict of Interest – No conflict of interest was acknowledged.

262/18 Minutes

DENNIS LAVENTURE: That the minutes of the September 11, 2018 Regular Meeting of Council be approved as presented.

Carried

263/18 Road Construction Material Permit No. 456222 – SE 02-50-10-W3

DENNIS LAVENTURE: Whereas, Permit No. 456222, with the Ministry of Agriculture, for the removal of road construction material located on SE 02-50-10-W3, expires July 31, 2019, that we postpone entering into the Road Construction Material Permit until 2019.

Carried

264/18 Administrator's Report

BEVRA FEE: That the Administrator's report having been read now be filed.

Carried

265/18 Foreman's Report

AL STEINHILBER: That the Foreman's report having been read now be filed.

Carried

266/18 Road Maintenance Agreement – Tolko Industries – W ½ 13-53-13-W3

BEVRA FEE: That we enter into a road maintenance agreement with Tolko Industries, whereas, Tolko Industries shall be responsible for the maintenance of the haul road during the haul and shall repair any damage to the haul road, as a result of the haul, until November 1, 2019.

Carried

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267/18 Road Maintenance Agreement – Tolko Industries – N ½ 31-53-11-W3

AL STEINHILBER: That we enter into a road maintenance agreement with Tolko Industries, whereas, Tolko Industries will be responsible for the maintenance of the haul road during the haul and to repair any damage to the haul road, as a result of the haul, until November 1, 2019.

Carried

268/18 Logging Right of Way – W ½ 13-53-13-W3

DENNIS LAVENTURE: That the request to log the right of way adjacent to W ½ 13-53-13-W3 and E ½ 14-53-13-W3 be approved under the condition the trees are cut at ground level and all trees, brush, & debris be removed from the right of way and placed on the W ½ 13-53-13-W3 for future disbursement by the property owner.

Carried

269/18 Office Space - Museum

AL STEINHILBER: That we allow the museum committee to utilize vacant office space during the winter months to update their inventory logs. There will be no charge to the museum committee for vacant office space. However, the museum committee will be required to find alternative office space should the vacant office space become rented.

Carried

270/18 Lunch

BEVRA FEE: That we adjourn for lunch and reconvene at 1:00 pm.

Carried

The meeting was called back to order at 1:06 p.m. by Reeve, Shirley Dauvin

271/18 Bank Reconciliation

DOUG JOHNSON: That the bank reconciliation for the month ending September 30, 2018 be approved as presented.

Carried

272/18 Statement of Financial Activities

TERRY WINGERTER: That the Statement of Financial Activities for the month ending September 30, 2018 be approved as presented.

Carried

273/18 Accounts

AL STEINHILBER: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be approved.

Cheque No. 11266 - 11324

Payroll File No. 0224 & 0225

Carried

274/18 Employee Hours – Policy Revision

DOUG JOHNSON: That we remove the maximum monthly hours allowed for public works employees.

Carried

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Councillor, Al Steinhilber declared pecuniary interest and left Council Chambers.

275/18 Crop Damage Compensation

TERRY WINGERTER: That compensation in the amount of \$400.00 per acre be paid to property owners for crop damage associated with road construction.

Carried

Councillor, Al Steinhilber returned to the council meeting

276/18 Division No. 2 & Division No. 4 Polls

BEVRA FEE: That the polling place for Division No. 2 & Division No. 4 municipal elections be held at the RM of Spiritwood No. 496 located at 218 Main Street in Spiritwood, Sk.

Carried

277/18 Advance Poll

AL STEINHILBER: That we direct the Administrator to establish Advance Polls to be held on Wednesday, October 17th, 2018 from 9:00 am to 4:00 pm and Saturday, October 20, 2018 from 9:00 am to 1:00 pm at the RM of Spiritwood office located at 218 Main Street in Spiritwood, Sk.

Carried

278/18 Remuneration – Election Officials

BEVRA FEE: That remuneration for election officials be set at \$15.00 per hour.

Carried

279/18 Application to Purchase Lease Land – S ½ 25-49-09-W3

DOUG JOHNSON: Whereas, gravel exploration has been completed, that the RM of Spiritwood No. 496 agrees to the sale of SW 25-49-09-W3 & SW 25-49-09-W3, being Lease No. 441568.

Carried

280/18 Application to Purchase Lease Land – PT SE 11-50-08-W3

AL STEINHILBER: Whereas, gravel exploration has been completed, that the RM of Spiritwood No. 496 agree to the sale of PT SE 11-50-08-W3, being Lease No. 137315.

Carried

281/18 Application to Purchase Lease Land – NW 30-53-11-W3

TERRY WINGERTER: Whereas, gravel exploration has been completed, that the RM of Spiritwood No. 496 agree to the sale of NW 30-53-11-W3, being Lease No. 256875.

Carried

282/18 Payment Agreement – Roll 2117 000

DENNIS LAVENTURE: That we enter into a payment agreement for Roll 2117 000 for the payment of property tax arrears.

Carried

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283/18 Letter of Credit – Shell Lake Holdings

DOUG JOHNSON: Whereas, the municipality is satisfied with the condition of the improvements and that the requirement of the servicing agreement have been met, that the Letter of Credit for Shell Lake Holdings can be reduced to zero.

Carried

284/18 Rescind Res. No. 226-18 – Spruce Bay Berm Approval

TERRY WINGERTER: Whereas, revisions have been made to the proposed construction of the clay berm on municipal reserve, that Resolution No. 226/18 be rescinded.

Carried

285/18 Spruce Bay Berm Approval

BEVRA FEE: That we approve of the construction of two clay berms to be located partially on municipal reserve, which will protect 7 properties in the Organized Hamlet of Spruce Bay. The clay berms shall be constructed in accordance with Figure 2 Alternative 2 of the Water Security Agency's specification and supplemental inspection report dated September 19, 2018 & September 22, 2018.

Carried

286/18 Asset Management Workshop

AL STEINHILBER: That Administrator, Colette Bussiere attend the Asset Management Workshop in North Battleford, Sk. on November 20, 2018.

Carried

287/18 Recreation Grant Allocation

DENNIS LAVENTURE: That the recreation grant be allocated as follows:

Spiritwood - 68%

Leoville - 17%

Shell Lake - 15%

Carried

288/18 Multi-Material Stewardship Western Inc. (MMSW) Agreement

ALEX BEEBE: That we renew the agreement with the Multi Material Stewardship Western Inc. (MMSW) for the recycling rebate.

Carried

289/18 Sask. Health Authority – Leoville Hospital Amalgamation Fund

AL STEINHILBER: That we approve the request from Sask. Health Authority to utilize \$24,000.00 from the Leoville Hospital Pre-Amalgamation Trust Fund for the purchase of track lifts for Evergreen Health Centre.

Carried

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290/18 Spiritwood Lions Club – Seniors Appreciation Supper Funding

DENNIS LAVENTURE: Whereas, food related costs are not an eligible expense through the Saskatchewan Lotteries Grant Program that we support the Lions Club and provide \$250.00

Carried

291/18 In Camera Session

DENNIS LAVENTURE: That the regular meeting of Council be adjourned at 2:16 pm to move into an in camera session to discuss HR matters.

Carried

Administrator, Colette Bussiere, left the council chambers at 2:16 pm.
Administrator, Colette Bussiere, returned to the council chambers at 2:40 pm.
The regular meeting of Council was called back to order at 2:40 pm

292/18 Correspondence

DOUG JOHNSON: That the following correspondence having been read now be filed:

- SARM – Update
- SARM – Weekly Policy Bulletins
- SARM – Disaster Forum Workshop
- SARM – Fire Prevention Safety Week – Voluntary Donation
- SARM – PREP Grant Funding
- SARM – Review of Trespass Legislation
- SARM – Midterm Convention Agenda
- SARM – Trading Services
- Human Resources Workshop – November 21, 2018 (Canwood)
- PARCS Update #92 – Convention
- PARCS Update #93 – October 2018
- Cleanfarms – Grain Bag Recycling Memo
- Sakaw – Sessions to Review Forestry Plans
- Tammy Burak – English Conversation Circle Letter

Carried

293/18 Adjournment – 3:00 pm

BEVRA FEE: That the meeting be adjourned.

Carried

Reeve

Administrator