

**RM of Spiritwood No. 496  
Meeting Minutes – March 13, 2018**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, March 13, 2018 at the municipal office located at 218 Main Street in Spiritwood, Sk.

Present  
Reeve – Shirley Dauvin  
Division 1 – Doug Johnson (Deputy Reeve)  
Division 2 – Al Steinhilber  
Division 3 – Terry Wingerter  
Division 4 – Dennis Laventure  
Division 5 – Alex Beebe  
Division 6 – Bevra Fee  
Administrator – Colette Bussiere

A quorum being present the meeting was called to order at 9:00 a.m. by Reeve, Shirley Dauvin

50/18      Agenda

ALEX BEEBE: That the agenda be adopted as presented.

Carried

Conflict of Interest – Reeve, Shirley Dauvin and Councilor, Dennis Laventure have acknowledged pecuniary interest.

51/18      Minutes – Special Meeting

DENNIS LAVENTURE: That the minutes of the February 13, 2018 Regular Meeting of Council be approved as presented.

Carried

52/18      Minutes – Regular Meeting

DOUG JOHNSON: That the minutes of the February 23, 2018 Special Meeting of Council be approved as presented.

Carried

53/18      PDAP

ALEX BEEBE: That we contract a consultant, in addition to the office staff to review & complete the 2013 PDAP claims.

Carried

54/18      Administrator's Report

TERRY WINGERTER: That the Administrator's report having been read now be filed.

Carried

55/18      JSGS Governance Program

BEVRA FEE: That we authorize Reeve, Shirley Dauvin to take the JSGS Governance Program.

Carried

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56/18            Bank Reconciliation

DENNIS LAVENTURE: That the bank reconciliation for the month ending February 28, 2018 be approved as presented.

Carried

57/18            Statement of Financial Activities

AL STEINHILBER: That the Statement of Financial Activities for the month ending February 28, 2018 be approved as presented.

Carried

58/18            Accounts

DOUG JOHNSON: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be approved.

Cheque No. 10795 – 10860

Payroll File No. 0201 & 0203

Carried

Reeve, Shirley Dauvin declared pecuniary interest & left Council Chambers.

59/18            Renew Heated Storage Lease Agreement – EMO Vehicle

ALEX BEEBE: That we renew the heated storage lease agreement with Paul Dauvin, for heated storage for the EMO vehicle.

Carried

Reeve, Shirley Dauvin returned to the Council Chambers.

Councillor, Dennis Laventure declared a conflict of interest and left Council Chambers

60/18            Rescind Res. No. 39/18

AL STEINHILBER: That Resolution No. 39/18 be rescinded to allow for public notice.

Carried

61/18            Subdivision Application – NE 16-53-111-W3

TERY WINGERTER: Whereas, public notice has been provided, and no written or verbal comments were received, that the subdivision application for a single residential parcel located on NE 16-53-11-W3 be approved under the condition, as per Section 7.10, Subsection .1(m) of the Zoning Bylaw, which requires a written agreement from the dwelling owner affected by the reduction of separation distance from an ILO.

Carried

Councillor, Dennis Laventure returned to Council Chambers.

62/18            Subdivision Application – NE 26-49-12-W3

DOUG JOHNSON: Whereas, public notice has been provided and no written or verbal comments were received, that the subdivision application for a single residential parcel located on NE 26-49-12-W3 be approved. The applicant will be required to enter into a servicing agreement for approach construction.

Carried

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63/18            Subdivision Application – NW 02-50-08-W3

AL STEINHILBER: That we proceed with the process of amending the zoning bylaw, which would rezone a portion of land located on NW 02-50-08-W3 as per the subdivision application.

Carried

64/18            MasterCard Authority

BEVRA FEE: That Darcy Laventure replace John Mamer as a signing authority on the MasterCard Account.

Carried

65/18            Application to Purchase Lease Lands – Former PFRA Pasture

TERRY WINGERTER: That the application to purchase lease lands described as the former Spiritwood PFRA pasture be tabled.

Carried

66/18            Order to Comply – NW 15-54-12-W3

DOUG JOHN SON: That we issue an Order to Comply, for a development that has been placed on NW 15-54-12-W3 without a permit.

Carried

67/18            Office Shredder

ALEX BEEBE: That we purchase a larger paper shredder for the municipal office at a net cost of \$775.00 plus applicable taxes.

Carried

68/18            In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 11:30 am pm to move into an in camera session to discuss HR matters.

Carried

Administrator, Colette Bussiere, left the council meeting at 11:30 am.

Administrator, Colette Bussiere, returned to the meeting at 11:48 am.

69/18            Conflict Resolution in the Workplace

BEVRA FEE: That Administrator, Colette Bussiere attend the Conflict in the Workplace Workshop on March 27 & 28, 2018 in Saskatoon.

Carried

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70/18            Correspondence

ALEX BEEBE: That the following correspondence having been read now be filed:

SARM – Update  
SARM –            SARM – Weekly Policy Bulletins  
SARM – Wildland Survey  
SARM – Turn in Poachers & Polluters Signs  
SARM – 2018 Crop Insurance Program  
SARM – Grain Movement  
SARM – Dementia Bulletin  
SARM – Tire Stewardship  
SARM – Vacant Properties  
SARM – 2017 Financial Report  
NCTPC – AGM  
NCTPC – December 19, 2018 Meeting Minutes  
PARCS – March 2018 Update  
Spiritwood Library AGM Report  
Farm & Food – Oats Story  
Brandt – Grader Warranty  
LORAAS – Recycling Poster  
Larry Vaagen – March 9, 2018 Email

Carried

71/18            Signage

DOUG JOHNSON: That we purchase two (2) Turn in Poachers & Polluters signs and four (4) RM of Spiritwood No. 496 Crime Watch Area signs to be placed at the main corridors entering the municipality.

Carried

72/18            Regular Meeting Time

TERRY WINGERTER: That the regular meetings of council convene at 8:00 am for the months of April through October.

Carried

73/18            Adjournment – 12:15 pm

AL STEINHILBER: That the meeting be adjourned.

Carried

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Reeve

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Administrator