

**RM of Spiritwood No. 496
Meeting Minutes – January 9, 2018**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, January 9, 2018 at the municipal office located at 218 Main Street in Spiritwood, Sk.

Present
Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Al Steinhilber
Division 3 – Terry Wingerter
Division 4 – Dennis Laventure
Division 5 – Alex Beebe
Division 6 – Bevra Fee
Administrator – Colette Bussiere

A quorum being present the meeting was called to order at 9:00 a.m. by Reeve, Shirley Dauvin

2/18 Agenda

DOUG JOHNSON: That the agenda be adopted as presented.

Carried

Conflict of Interest – There was no conflict of interest acknowledged.

3/18 Minutes

AL STEINHILBER: That the minutes of the December 12, 2017 Regular Meeting of Council be approved as amended and that the minutes of the January 2, 2018 Special Meeting be approved as presented.

Carried

4/18 Administrator's Report

AL STEINHILBER: That the Administrator's report having been read now be filed.

Carried

5/18 Bank Reconciliation

DOUG JOHNSON: That the bank reconciliation for the month ending December 31, 2017 be approved as presented.

Carried

6/18 Statement of Financial Activities

BEVRA FEE: That the Statement of Financial Activities for the month ending December 31, 2017 be approved as presented.

Carried

7/18 Accounts

AL STEINHILBER: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be approved.

Cheque No. 10666 – 10719
Payroll File No. 0194, 0196 & 0197

Carried

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8/18 Comprehensive Development Review – NW/NE 03-49-12-W3

AL STEINHILBER: That we proceed in principle with phase 2 of the Concept Plan for the development of residential lots on NW & NE 03-49-12-W3.

Carried

9/18 Application to Purchase Lease Land

AL STEINHILBER: That the RM of Spiritwood No. 496 hereby agrees to the sale of the following lease lands:

S ½ 36-49-10-+W3

N ½ 19-49-09-W3

NE 17-49-09-W3

Carried

10/18 Lunch

DOUG JOHNSON: That we adjourn for lunch and reconvene at 1:00 pm.

Carried

The meeting was called back to order at 1:01 p.m. by Reeve, Shirley Dauvin

11/18 Performance Review Recommendations

TERRY WINGERTER: That wages for all employees be increased by \$1.00/hour effective January 1, 2018. Also, that we enter into an agreement with Erin Wingerter, whereby the municipality will pay 50% of the tuition fee upon entrance into a Local Government Authority class and re-imburement of the other 50% of the tuition upon receiving a passing grade. In return, Erin must provide 1 year of service for each class completed.

Carried

12/18 Additional Bank Accounts

DOUG JOHNSON: That we authorize Administrator, Colette Bussiere, to request additional financial holding accounts be opened at the Spiritwood Credit Union for the following reserve accounts:

Regional Fire Dept. No. 2 Reserve Account

Organized Hamlet of Spruce Bay Reserve Account

Lagoon Infrastructure Reserve Account

The aforementioned new accounts are to be setup with the same requirements as the General Operating Account and the Capital Trust Fund.

Carried

13/18 MasterCard Authority

DENNIS LAVENTURE: That Harold Fast be removed as Reeve on the MasterCard account and that Shirley Dauvin be added as Reeve on the MasterCard Account.

Carried

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14/18 Fire Dept. No 1 Fire Levy

ALEX BEEBE: Due to the increased costs of operating and maintaining a fire department, that the fire protection service levy for authorities not governed by the RM of Spiritwood No. 496 be increased to \$30.00 per property holder and \$10.00 per campsite.

Carried

15/18 SARM Fidelity Bond

DOUG JOHNSON: That the SARM Fidelity Bond for 2018 be accepted as presented.

Carried

16/18 SARCS Appointment

BEVRA FEE: That the RM appointed official for the SARCS Board be tabled.

Carried

17/18 Unregistered Road – PT NW 10-50-08-W3

DOUG JOHNSON: That the request to survey the unregistered road located on PT NW 10-50-08-W3 be tabled.

Carried

18/18 Tax Enforcement – 6 Month Notice

AL STEINHILBER: That Taxervice, on behalf of the Rural Municipality of Spiritwood No. 496 be authorized to proceed under the *Tax Enforcement Act* to commence proceedings to request title to the following lands:

- SE-24-50-11-w3
- PT SW 04-51-11-W3
- NW 27-51-12-W3
- NE 04-52-12-W3
- E 1/2 NW 04-52-12-W3
- NE 09-52-12-W3
- PT SE 09-52-12-W3
- PT SE 09-52-12-W3
- PT SE 09-52-12-W3
- NE 27-49-08-W3
- SE 27-49-08-W3
- SE 01-50-08-W3
- SW 01-50-08-W3
- SE 10-49-12-W3
- NW 27-51-12-W3
- PT NE 02-51-11-W3
- SW 01-50-09-W3
- LOT 2 BLK 5 PLAN 102019520
- LOT 6 BLK 3 PLAN 101935942
- LOT 8 BLK 2 PLAN 101935919
- PT NW 12-50-08-W3
- SE 19-50-12-W3
- SW 02-54-12-W3
- SE 21-51-08-W3
- LOT 21 BLK 2 PLAN AN2606

Carried

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19/18 Cancellation Request for Non-Payment of Property Taxes - Lease Lands

BEVRA FEE: That we request the Ministry to initiate cancellation of the following lease lands for non-payment of property taxes:

NW 19-52-12-W3
NE 30-52-12-W3
NW 30-52-12-W3
SE 30-52-12-W3
SW 30-52-12-W3
NW 31-52-12-W3
SW 31-52-12-W3
SE 27-51-12-W3
PT NE 01-50-08-W3

Carried

20/18 In Camera Session

TERRY WINGERTER: That the regular meeting of Council be adjourned at 3:40 pm to move into an in camera session to discuss HR matters.

Carried

Administrator, Colette Bussiere, left the council meeting at 3:40 pm.

Administrator, Colette Bussiere, returned to the council meeting at 4:00 pm.

The regular meeting of council was reconvened at 4:00 pm.

21/18 Correspondence

AL STEINHILBER: That the following correspondence having been read now be filed:

SARM – Update
SARM – Weekly Policy Bulletins
SARM – Nomination & Acceptance
SARM – Free Trade
SARM – Ag Implement Regulations Survey
Municipalities Today – Information for Local Governments
Ag Health & Safety – Discovery Days
NCTPC – October 27, 2017 Meeting Minutes
SARCS – November 21, 2017 Meeting Minutes
PARCS UPDATE – January 2018
PARCS – Resource Guide
Village of Leoville – Rec Grant Expenditures

Carried

22/18 Adjournment – 4:15 pm

DOUG JOHNSON: That the meeting be adjourned.

Carried

Reeve

Administrator