

**RM of Spiritwood No. 496
Meeting Minutes December 11, 2018**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, December 11, 2018 at the municipal office located at 218 Main Street in Spiritwood, Sk.

Present
Reeve – Shirley Dauvin
Division 1 – Doug Johnson (Deputy Reeve)
Division 2 – Al Steinhilber
Division 3 – Terry Wingerter
Division 4 – Duane Hare
Division 5 – Jerome Tetreault
Division 6 – Bevra Fee
Administrator – Colette Bussiere

A quorum being present the meeting was called to order at 9:00 a.m. by Reeve, Shirley Dauvin

320/18 Agenda

AL STEINHILBER: That the agenda be accepted as presented.

Carried

Conflict of Interest – No conflict of interest was acknowledged.

321/18 Minutes

DUANE HARE: That the minutes of the November 13th, 2018 Regular Meeting of Council be approved as presented.

Carried

322/18 Application to Purchase Lease Land – SW 25-49-11-W3

TERRY WINGERTER: Whereas, gravel exploration has been completed, that the RM of Spiritwood No. 496 agrees to the sale of SW 25-49-11-W3, being Lease No. LCM45518.

Carried

323/18 January Meeting Date

TERRY WINGERTER: That the regular meeting of council for the month of January be changed to Tuesday, January 15, 2019.

Carried

324/18 RMAA Curling

AL STEINHILBER: That we send a curling team to participate in the RMAA curling to be held in Unity on Friday, January 11, 2019.

Carried

325/18 Administrator's Report

DOUG JOHNSON: That the Administrator's report having been read now be filed.

Carried

326/18 Foreman's Report

BEVRA FEE: That the Foreman's report having been read now be filed.

Carried

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327/18 Lunch

AL STEINHILBER: That we adjourn for lunch and reconvene at 1:00 pm.

Carried

The meeting was called back to order at 1:05 p.m. by Reeve, Shirley Dauvin

328/18 Bank Reconciliation

AL STEINHILBER: That the bank reconciliation for the month ending November 30, 2018 be approved as presented.

Carried

329/18 Statement of Financial Activities

AL STEINHILBER: That the Statement of Financial Activities for the month ending November 30, 2018 be approved as presented.

Carried

330/18 Accounts

TERRY WINGERTER: That the "List of Accounts" as listed on the attached Schedule "A" forming part of these minutes be approved.
Cheque No. 11413 - 11487
Payroll File No. 0230, 0231, 0232 & 0234

Carried

331/18 Bylaw No. 2018-6 (Fire Suppression Services Bylaw) – Second Reading

DUANE HARE: That Bylaw No. 2018-6, being a Bylaw to Establish and Manage Fire Suppression Services be read a second time.

Carried

332/18 Bylaw No. 2018-6 (Fire Suppression Services Bylaw) – Third Reading

AL STEINHILBER: That Bylaw No. 2018-6, being a Bylaw to Establish and Manage Fire Suppression Services be read a third time.

Carried

333/18 Gravel Haul Tender

JEROME TETREAUULT: That the gravel haul tender be tabled.

Carried

334/18 Rescind Resolution No. 331/18

BEVRA FEE: That Resolution No. 333/18 be rescinded.

Carried

335/18 Gravel Haul Tender

DOUG JOHNSON: That we extend the gravel haul tender deadline to January 8, 2019.

Carried

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336/18 Gravel Crush Tender

DOUG JOHNSON: That the gravel crush tender be awarded to Westar Ventures.

Carried

337/18 Road Maintenance Agreement – Tolko (West)

BEVRA FEE: That we enter into a road maintenance agreement with Tolko Industries – Meadow Lake OSB from NE/SE/SW 19-52-12-W3 & SW 27-51-12-W3 to Hwy No. 3 via Ranger Grid.

Carried

338/18 Road Maintenance Agreement – Tolko (South)

AL STEINHILBER: That we enter into a road maintenance agreement with Tolko Industries – Meadow Lake OSB from the following land locations:

NW 22-49-11-W3 to Hwy No 378
SW 13-49-11-W3 to Hwy No. 378
E ½ 11-49-11-W3 to Hwy No. 378
NE 06-49-11-W3 to Hwy No. 378
SW 06-49-11-W3 to Hwy No. 378
NE 01-49-12-W3 to Hwy No. 378
SE 09-50-11-W3 to Hwy No. 378
SW 30-49-10-W3 to Hwy No. 378
SW 20-49-10-W3 to Hwy No. 378

Carried

339/18 Road Maintenance Agreement – Ministry of Highways

JEROME TETREULT: That we enter into a road maintenance agreement with the Ministry of Highways on the Capisin Grid. The hauler shall be responsible for the road maintenance during the haul.

Carried

340/18 SARM Property Self Insurance Plan (PSIP) Renewal

DOUG JOHNSON: That the SARM Property Self Insurance Plan be renewed as revised.

Carried

341/18 SARM Benefit Plan Renewal – Elected & Appointed Officials

AL STEINHILBER: Whereas, no changes are required, that the SARM Liability Self-Insurance Plan and the SARM Excess Liability Insurance be renewed for 2019.

Carried

342/18 Discretionary Use Development Application – Campground – (NE 33-49-08-W3)

DOUG JOHNSON: That the discretionary use development application be tabled.

Carried

343/18 Discretionary Use Development Application – Campground – (SE 32-49-08-W3)

DOUG JOHNSON: That the discretionary use development application be tabled.

Carried

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344/18 Application to Purchase Lease Land – NW 26-50-08-W3

DOUG JOHNSON: That the application to purchase lease described as NW 26-50-08-W3 be reserved until gravel exploration can be completed.

Carried

345/18 Spiritwood Library – Extra Hours

JEROME TETREULT: That the request to purchase one (1) extra hour for the Spiritwood Library for 2019 be approved.

Carried

346/18 Council Remuneration

BEVRA FEE: That council remuneration remain at \$20.00 per hour to a maximum of \$160.00 per day for meetings, workshops and conventions and that the monthly remuneration for supervision remain at \$150.00 per month for Councillors and \$500.00 per month for the Reeve.

Carried

347/18 Mileage

DUANE HARE: That remuneration for mileage remain at \$0.55/km.

Carried

348/18 Aquatic Habitat Protection Approval – Lot 11/Blk 1 The Cove

AL STEINHILBER: That we approve of the removal of dead, dying & diseased trees from the Environmental Reserve located adjacent to Lot 11/Blk 1 Plan 101935919 (The Cove) and the addition of fill material, if required, to mitigate future flooding. The proposed work shall be subject to approval from Water Security Agency (WSA) and shall meet WSA regulations.

Carried

349/18 Auditor

DUANE HARE: That Cogent, Chartered Professional Accountants LLP, be appointed as Auditor for the RM of Spiritwood No. 496 for 2019.

Carried

350/18 Weed Inspector

BEVRA FEE: That Matthew Tetreault be appointed as the Weed Inspector for the RM of Spiritwood No. 496. For 2019.

Carried

351/18 Pest Control Officer

DUANE HARE: That Don Heide be appointed as Pest Control Officer for the RM of Spiritwood No. 496 for 2019.

Carried

352/18 Board of Revision

DOUG JOHNSON: That Gord Krismer & Associates be appointed as the Board of Revision for the RM of Spiritwood No. 496 for 2019. Board members are as follows:

Clint Krismer - Chair
Gord Krismer - Vice-Chair
Jeff Hutton
Kirby Bodnard
Charmaine Luscombe
Brenda Lauf

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Cameron Duncan
David Lang
Gail Wartman
Aileen Swenson -Secretary

Carried

353/18 Development Appeals Board

AL STEINHILBER: That Gord Krismar & Associates be appointed as the Development Appeals Board for the RM of Spiritwood No. 496 for 2019.

Carried

354/18 Stray Animals Officer

DOUG JOHNSON: That Colette Bussiere be appointed as Administrator for the Stray Animals Act for 2019.

Carried

355/18 Meeting Lake Regional Park Board

BEVRA FEE: That Denise Staver be appointed to the Meeting Lake Regional Park Board for a 2 year term expiring December 31, 2020.

Carried

356/18 Wapiti Regional Library

BEVRA FEE: That Kay Wilson be appointed to the Wapiti Regional Library Board as the RM of Spiritwood No. 496 representative for 2019.

Carried

357/18 Spiritwood Public Library

BEVRA FEE: That Kay Wilson be appointed to the Spiritwood Library Board for the RM of Spiritwood No. 496 for 2019.

Carried

358/18 SARCS

AL STEINHILBER: That Councillor, Bevra Fee be appointed to the SARCS board as the elected official and that Glenalda Saam be appointed as the appointed official for the RM of Spiritwood No. 496 for the 2019 calendar year.

Carried

359/18 Spiritwood/Leoville District Plan Board

TERRY WINGERTER: That Yvonne Prusak (Municipal Planner), Colette Bussiere (Administrator) and Jerome Tetreault (Councillor) be appointed as the RM of Spiritwood No. 496 representatives to the RM of Spiritwood and Village of Leoville District Plan Authority.

Carried

360/18 Deputy Reeve

DUANE HARE: That Councillor, Doug Johnson be appointed as Deputy Reeve.

Carried

361/18 Thickwood Hills Watershed Association

DOUG JOHNSON: That Councillor, Al Steinhilber be appointed as a municipal representative to the Thickwood Hills Watershed Association for 2019.

Carried

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362/18 North Central Transportation Planning Committee

BEVRA FEE: That Councillor, Doug Johnson be appointed as the North Central Transportation Planning Committee Rep for 2019.

Carried

363/18 Fire Dept. No. 1

AL STEINHILBER: That the following persons be appointed to Fire Dept. No. 1:

Travis Penner	(Fire Chief)
Ron Radke	(Deputy Fire Chief)
Rick Adam	(Captain)
Thomas (TJ) Tipton	(Captain)
Elliot Kajner	
Aaron Dauvin	
Alain Caffet	
Deny Allchurch	
Jeff Hujber	
Ricki Wasden	
Ryan Steinhilber	
Ashley Iverson	
Leslie Radke	
Bailie Hummel	
Jason Walter	
Shane Colley	
Cayle Werstroh	
Jacelyn Wingerter	
Janessa Hummel	
Rachelle Beauchesne	
Shirley Dauvin	(Municipal Rep)

Carried

364/18 Fire Dept. No. 2

DOUG JOHNSON: That the following person be appointed to the Regional Fire Dept. No. 2:

Greg Ardagh	(Fire Chief)
Larry Morris	(Deputy Fire Chief)
Greg Potts	
Hartley Diesen	
Don Harder	
Doug Peacock	
Kurt Reed	
Denis Simonar	
Jim Mayo	
Wayne Czerniak	
Cory Hildebrandt	
Larry Henbid	
Doug Randall	
Chris Morris	
Dillon Simonar	
Greg Sieverson	
Garry Nickolat	
Garnet Yachyshen	
Eldon Epp	
Kevin Henbid	
Hank DeVries	
Jamie Brockwell	
Jonathan Ardagh	
Scott Freeman	
Michael Lulchuk	
Gerald Erickson	
Brenda Beaulac	(Administrator)
Doug Johnson	(Municipal Rep)

Carried

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365/18 Pound Keepers

JEROME TETREULT: That the following pound keepers be appointed for the RM of Spiritwood No. 496 for 2019:

- Doug Franson
- Dan Halko
- Parker Brothers Farm
- Spiritwood Stockyards (Emergency Only)

Carried

366/18 RM/Town MOU Committee

DOUG JOHNSON: That Councillors, Bevra Fee and Terry Wingerter be appointed to the RM/Town MOU Committee for 2019.

Carried

367/18 Inter-municipal Representatives

BEVRA FEE: That Councillors, Jerome Tetreault and Doug Johnson be appointed as the Inter-municipal representatives to other municipal authorities for the RM of Spiritwood No. 496 for 2019.

Carried

368/18 District #33 Rat Eradication Board

DOUG JOHNSON: That Reeve, Shirley Dauvin be appointed to the District #33 Rat Eradication Board for 2019 as a representative for the RM of Spiritwood No. 496.

Carried

369/18 Health Complex Foundation Committee

TERRY WINGERTER: That Colleen Reed be appointed as the Health Complex Foundation Committee Rep for 2019.

Carried

370/18 Farm & Food Care Delegate

TERRY WINGERTER: That Councillor, Jerome Tetreault be appointed as the Farm & Food Care Delegate for the RM of Spiritwood No. 496.

Carried

371/18 HR Committee

DOUG JOHNSON: That Reeve, Shirley Dauvin and Councillors, Alan Steinhilber, Bevra Fee & Jerome Tetreault be appointed to the HR Committee for 2019.

Carried

372/18 Policy Committee

AL STEINHILBER: That Shirley Dauvin (Reeve), Duane Hare (Councillor) & Colette Bussiere (Administrator) be appointed as the Policy Committee for 2019.

Carried

373/18 Machinery Committee

DOUG JOHNSON: That Councillors, Jerome Tetreault, Duane Hare, Terry Wingerter & Foreman, Darcy Laventure be appointed as the Machinery Committee for 2019.

Carried

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374/18 Rural Cemetery Committee

AL STEINHILBER: That Reeve, Shirley Dauvin, Councillor, Bevra Fee, Erin Wingerter, Edna Koetse and Mavis Bellisle be appointed as the Rural Cemetery Committee for the RM of Spiritwood No. 496 for 2019.

Carried

375/18 Cemetery Caretakers

DUANE HARE: That the following persons be appointed as Cemetery Caretakers for 2019:

Scandia	Donna Strate
Norbury Free Methodist	Trona Huchkowsky
Norbury	Vacant
Bapaume	Kevin Latus
Mildred North	Perry Robinson
Mildred South	Diane Wingerter
Timberland	Cliff Christopherson
Ranger	Norman Magnus
Laventure	Leon Gagne & Louis Marion
Penn	Mark McDaid
Junor	Liz & Mark Metrunec
Idylwyld	Edna Koetse
Rothmere	Ethel & Albert Walter
Capasin	Northwood Church c/o Ron Toews & Ardel Boese
St. Steven's	Vacant
Spiritwood	Town of Spiritwood
Shell Lake	Village of Shell Lake

Carried

376/18 In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 3:21 pm to move into an in camera session to discuss HR matters.

Carried

Administrator, Colette Bussiere, left the council chambers at 3:21 pm.
Administrator, Colette Bussiere, returned to the council chambers at 3:30 pm.
The regular meeting of Council was called back to order at 3:30pm

377/18 Correspondence

DOUG JOHNSON: That the following correspondence having been read now be filed:

SARM – Updates/Emails
SARM – Weekly Policy Bulletins
NCTPC Workshop – February 26, 2018 in Edam
RMAA Curling
SaskTip – 2018 Newsletter
CleanFarms Update
Wapiti & Spiritwood Library Circulation Figures
Ministry of Highways – Winter Weights

Carried

378/18 Adjournment – 3:35 pm

DUANE: That the meeting be adjourned.

Carried