

**RM of Spiritwood No. 496**  
**Meeting Minutes – February 14, 2017**

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, February 14, 2017 at the municipal office located at 218 Main Street in Spiritwood, Sk.

A quorum being present the meeting was called to order at 9:05 a.m. by Reeve, Shirley Dauvin

Present

Reeve – Shirley Dauvin

Division 1 – Doug Johnson (Deputy Reeve)

Division 2 – Alan Steinhilber

Division 4 – Dennis Laventure

Division 5 – Alex Beebe

Division 6 – Bevra Fee

Administrator – Colette Bussiere

Absent

Division 3 – Terry Wingerter

24/17      Agenda

BEVRA FEE: That the agenda be adopted with the following additions:  
9:15 am - Brad & Claude Paquette -Development & Brush Clearing;  
3:00 pm - Don Willick – Easement Agreement;  
EMO - Storage Lease Agreement.

Carried

25/17      Brush Clearing Road Allowance - SE 24-54-12-W3 & SW 19-54-11-W3

BEVRA FEE: That the request to clear a 20' seasonal road access within the right of way between SE 24-54-12-W3 and SW 19-54-11-W3 be approved. It shall be the responsibility of the property owners making the request, namely Frank Bruneau and Claude Paquette, to ensure that the right of way is strictly adhered to. In addition, the aforementioned property owners shall be responsible for disposing of any trees, brush, rocks & debris from the right of way by logging or placing on their own property for future disposal as well as all costs and liability associated with the brush clearing request.

Carried

26/17      Minutes – Regular Meeting

DOUG JOHNSON: That the minutes of the January 10, 2017 Regular Meeting of Council be approved as presented.

Carried

27/17      Application to Purchase Lease Lands – Section 07-53-096-W3, SE & SW 12-53-09-W3

ALEX BEEBE: That Council for the RM of Spiritwood No. 496 has re-evaluated the possibility of gravel exploration and hereby agrees to the sale of the following leased land described as:

Section 07-53-09-W3

SE 11-53-10-W3

SW 12-53-10-W3

Carried

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28/17      Administrator's Report

DOUG JOHNSON: That the Administrator's report having been read now be filed.

Carried

29/17      Cory Contracting

ALAN STEINHILBER: That we have Leland Kimpinski LLP prepare an offer of \$50,000.00, payable to Cory Contracting and that Councilor, Doug Johnson has the authority to sign documents on behalf of the municipality, in that regard.

Carried

30/17      Brush Clearing – Section 19 Road

DENNIS LAVENTURE: Whereas, property owners adjacent to the municipal road accessing Section 19-49-11-W3 & Section 24-49-11-W3 are not in favor of entering into an easement agreement with the municipality for brush clearing to improve road conditions, that the proposed brush clearing project be terminated.

Carried

31/17      Fence Replacement

ALAN STEINHILBER: In the event that the municipality and a property owner enter into an easement agreement, and when road maintenance & road construction requires the removal of fence on private lands, that we reimburse a property owner \$1,500.00 per ½ mile for fence replacement.

Carried

32/17      Foreman's Report

DENNIS LAVENTURE: That the Foreman's report having been read now be filed.

Carried

Delegate, Bruce Rogers did not attend.

33/17      Brush Clearing Road Allowance – Snowmobile Trail

DENNIS LAVENTURE: That the request to clear a 20' seasonal access road within the right of way located between Section 04, 05 & 06-50-12-W3 and Sections 31, 32 & 33-49-12-W3 be approved. It shall be the responsibility of the Thickwood Trails Snowmobile Association to ensure the right of way is strictly adhered to and that approval is provided by any property owners &/or lessee in the event the clearing veers onto private property. In addition, all costs and liability associated with the brush clearing request shall be borne by Thickwood Trails Snowmobile Club.

Carried

34/17      Sask. Conservation & Development Association Seminar

BEVRA FEE: That Councilor, Alan Steinhilber attend the Sask. Conservation & Development Seminar on Mar 23 & 24, 2017 in Saskatoon, Sk.

Carried

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- 35/17      Lunch
- BEVRA FEE: That we adjourn for lunch and reconvene at 1:00 pm.
- Carried
- 36/17      Statement of Financial Activities
- ALAN STEINHILBER: That the Statement of Financial Activities for the month ending January 31, 2017 be approved as presented.
- Carried
- 37/17      Accounts
- DENNIS LAVENTURE: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be passed for payment.  
Cheque No. 9944 – 10006  
Payroll File No. 0151 & 0154
- Carried
- 38/17      Discretionary Use Development – NE 24-51-10-W3
- ALAN STEINHILBER: Whereas, public notice has been provided to adjacent landowners and no written submissions or verbal comments were received, that placement of one (1) warm up shelter to be used for public recreational use and located on the NE ¼ Section 24-51-10-W3 that is currently located within the AR – Agricultural Residential District be approved.
- Carried
- 39/17      Application to Subdivide – NW 02-51-10-W3 & SW 11-51-10-W3
- ALAN STEINHILBER: Whereas, public notice has been provided to adjacent landowners and no written submissions or verbal comments were received, that one (1) non-farm residential parcel consisting of proposed Parcel B, in the SW ¼ Section 11-51-10-W3M and NW ¼ Section 02-51-10-W3M that is currently located within the AR – Agricultural Residential District be approved.
- Carried
- Reeve, Shirley Dauvin declared a pecuniary interest, turned the meeting over to Deputy Reeve, Doug Johnson & left Council Chambers.
- 40/17      EMO – Storage Lease Renewal Agreement
- DOUG JOHNSON: That the Lease Agreement with Northview Ventures for heated storage for the EMO vehicle be renewed.
- Carried
- Reeve, Shirley Dauvin returned to the council meeting.
- 41/17      March Meeting Date
- ALEX BEEBE: Whereas, the SARM Annual Convention is scheduled for March 14<sup>th</sup> - 17<sup>th</sup>, 2017 that the March regular meeting of council be changed to Monday, March 13<sup>th</sup>, 2017.
- Carried

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42/17      SARM Convention Delegates

DOUG JOHNSON: That Reeve, Shirley Dauvin and Councilors Bevra Fee and Alan Steinhilber, attend the SARM Convention and that Shirley Dauvin and Bevra Fee be appointed as voting delegates.

Carried

43/17      Development Appeals Board

DOUG JOHNSON: That the following persons be appointed to the Development Appeals Board:

Yvonne Prusak  
Hugh Otterson  
Kathy Aumack  
Randy Aumack  
Gloria Teer

Carried

44/17      Authorization of a Specific Loan – Line of Credit

BEVRA FEE: That Council for the RM of Spiritwood No. 496 (hereinafter called the Company), do borrow from the Spiritwood Credit Union (hereinafter called the Credit Union) the sum of \$500,000.00, with an interest rate of Prime plus 3.25% per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union a revolving credit review form and a specific security agreement containing such terms and conditions as the credit union may require.

That Colette Bussiere, as Administrator and Shirley Dauvin, as Reeve be and they are hereby authorized to sign and execute the said documents and affix the seal of the Company thereto on behalf of the Company.

That the said officers are empowered to do such things and execute and deliver such documents as the said credit union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of the is resolution including any additional or substantiated securities.

That a certified copy of this resolution be delivered to the credit union and constitute the authority of the said credit union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said credit union.

Carried

45/17      Borrowing of Money

ALAN STEINHILBER: That the RM of Spiritwood No. 496 (hereinafter called the Company) is authorized to:

- borrow money upon the credit of the company;
- issue, re-issue, sell or pledge debt obligations of the Company;
- give a guarantee on behalf of the Company to secure performance of an obligation of any purpose;
- mortgage, hypothecate, pledge or otherwise create a security interest in all property of the Company, owned or subsequently acquired, to secure any debt obligation of the Company;
- to sign bills, notes, contracts and other evidences of or securities for money borrowed or to be borrowed.

That the directors of the Company are hereby authorized and empowered from time to time to exercise all or any of the foregoing powers on behalf of the Company in such a manner and subject to such regulations and restrictions as they may see fit.

That a certified copy of this resolution be delivered to Spiritwood Credit Union and constitute the authority of the said Credit Union to act therein, and shall be

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deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given to the said Credit Union.

Carried

46/17      Gravel Haul Tender

DENNIS LAVENTURE: That the gravel haul tender for 2017 be awarded to Dmytryshyn & Sons Ltd.

Carried

47/17      Village of Shell Lake – Annexation

BEVRA FEE: That the request by the Village of Shell Lake to annex Surface Parcel 149065555 into the Village of Shell Lake boundary be declined.

Carried

48/17      Road Maintenance Request – SE 19-50-12-W3 & SW 20-50-12-W3

DENNIS LAVENTURE: That the road maintenance request be tabled.

Carried

49/17      Brush Clearing Request – SE 08-50-12-W3 & SW 09-50-12-W3

DENNIS LAVENTURE: Council for the RM of Spiritwood No. 496 approves brush clearing along the east boundary of SE 08-50-12-W3 and 20 feet into the west boundary of the right of way for fence maintenance. All trees, brush, rocks and debris cleared shall be disposed of on SE 08-50-12-W3. All liability and costs associated with the brush clearing shall be the responsibility of the applicant.

Carried

50/17      Gravel Crush Tender

DENNIS LAVENTURE: That the gravel crush tender for 2017 be awarded to Westar Ventures Ltd.

Carried

51/17      Request to Cancel Lease for Non Payment of Property Tax – Meeting Lake RP

ALAN STEINHILBER: That we request the cancellation of the following leases in Meeting Lake Regional Park for non-payment of property tax:

- Lot 3/Blk 1
- Lot 9/Blk 1
- Lot 38/Blk 2
- Lot 42/Blk 2
- Lot 7/Blk 3
- Lot /Blk 3
- Lot 15/Blk 4
- Lot 19/Blk 4
- Lot 8/Blk 5
- Lot 19/Blk 5
- Lot 25/Blk 5
- Lot 40/Blk 5

Carried

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52/17      Request to Cancel Lease for Non Payment of Property Tax – Memorial Lake RP

ALEX BEEBE: That we request the cancellation of the following leases in Memorial Lake Regional Park for non-payment of property tax:

Lot 11/Blk 1  
Lot 13/Blk 1  
Lot 19/Blk 1  
Lot 12/Blk 4

Carried

53/17      Advertise List of Lands with Arrears

DOUG JOHNSON: That the list of lands in arrears be accepted as presented, advertised and attached hereto to from part of these minutes.

Carried

54/17      Application to Purchase Lease Lands – N ½ 01, NW 02 & SE 15-52-10-W3

ALEX BEEBE: Council for the RM of Spiritwood No. 496 has no concerns & hereby agrees to the sale of the following leased land described as N ½ 01-52-10-W3, NW 02-52-10-W3 and SE 15-52-10-W3.

Carried

55/17      Sale of Vacant Lease Land – NE 29-49-08-W3

DENNIS LAVENTURE: Council for the RM of Spiritwood No. 496 hereby agrees to the sale of vacant lease land described as NE 29-49-08-W3.

Carried

56/17      Road Maintenance Agreement – Fast Sexing Technologies

ALAN STEINHILBER: That the road maintenance agreement with Fast Sexing Technologies be renewed for 2017.

Carried

Discussion - Operator Holiday Pay.

Councilor, Dennis Laventure left the council meeting at 5:00 pm due to other commitments.

57/17      In Camera Session

BEVRA FEE: That the regular meeting of Council be adjourned at 5:05 pm to move into an in camera session.

Carried

Administrator, Colette Bussiere, left the council meeting at 5:05 pm.

Administrator, Colette Bussiere, returned to the council meeting at 5:24 pm.

The regular meeting of council was reconvened at 5:24 pm.

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58/17            Correspondence

ALEX BEEBE: That the following correspondence having been read now be filed:

SARM – January 2017 Update  
SARM – Weekly Policy Bulletins  
SARM – Federal Carbon Tax Memo  
SARM – Revenue Sharing Memo  
SARM – Federal Budget Memo  
SARM – RM of Churchbridge (Bill 44)  
PARCS – January 2017 Update  
MEPP – Employer Bulletin (January 2017)  
Ombudsman – Conflict of Interest Memo  
Highway #378 Meeting – March 6, 2017 @ 1:30 pm, Rabbit Lake Hall  
Planning Workshops  
Farm & Food Care – Upcoming Events  
Spiritwood Public Library Annual Report & AGM  
Rodney Weins – SARM Division 6 Director Election Memo  
SARCS – January 16, 2017 Meeting Minutes

Carried

59/17            Adjourn – 5:30 pm

ALAN STEINHILBER: That the meeting be adjourned.

Carried

\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator