

RM of Spiritwood No. 496
Meeting Minutes – December 13, 2016

The Regular Meeting of the Council of the Rural Municipality of Spiritwood No. 496 was held on Tuesday, December 13th, 2016.

The meeting was called to order at 9:00 a.m. by Reeve, Shirley Dauvin

Present

Reeve – Shirley Dauvin

Division 1 – Doug Johnson (Deputy Reeve)

Division 2 – Alan Steinhilber

Division 3 – Terrance Wingerter

Division 4 – Dennis Laventure

Division 5 – Alex Beebe

Division 6 – Bevra Fee

Administrator – Colette Bussiere

395/16

Agenda

ALAN STEINHILBER: That the agenda be adopted as presented with the addition of AECOM litigation.

Carried

396/16

Oath of Office

DOUG JOHNSON: That the Oath of Office for Councillor, Bevra Fee be accepted as presented.

Carried

397/16

Misty Grove Holdings – Completion Certification

DOUG JOHNSON: Upon expiration of the one year warranty period, the Rural Municipality of Spiritwood No., 496 is satisfied that the improvements have been completed to the satisfaction of the municipality. As per Section 12.8 of the servicing agreement between the RM and Misty Grove Holdings Ltd., the remaining funds held in trust shall be released.

Carried

398/16

Minutes – Regular Meeting

ALAN STEINHILBER: That the minutes of the November 8, 2016 Regular Meeting of Council be approved.

Carried

399/16

Foreman's Report

DENNIS LAVENTURE: That the Foreman's report having been read now be filed.

Carried

400/16

SARM Property Self Insurance Renewal

BEVRA FEE: That the SARM Property Self Insurance Plan be renewed as amended. That the excess equipment rental insurance endorsement and the excess fire-fighting expense endorsement be declined.

Carried

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401/16 Application to Purchase Lease Lands

BEVRA FEE: That Council for the RM of Spiritwood No. 496 has completed gravel exploration and hereby agrees to the sale of the following leased land described as:

NE 23-54-10-W3
SW 23-54-10-W3
NW 26-54-10-W3
SE 26-54-10-W3
N ½ 27-54-10-W3
Section 34-54-10-W3
NW 35-54-10-W3
SE 35-54-10-W3
SW 35-54-10-W3

Carried

402/16 Application to Purchase Lease Lands – NE 02-51-08-W3

DOUG JOHNSON: That Council for the RM of Spiritwood No. 496 has completed gravel exploration and hereby agrees to the sale of the following leased land described as NE 02-51-08-W3.

Carried

403/16 Application to Purchase Lease Lands – NW 24-49-09-W3

DOUG JOHNSON: That Council for the RM of Spiritwood No. 496 has completed gravel exploration and hereby agrees to the sale of the following leased land described as NW 24-49-09-W3.

Carried

404/16 AECOM Litigation

DOUG JOHNSON: That we terminate legal proceedings against AECOM.

Carried

405/16 Grader Purchase

ALEX BEEBE: That the municipality purchase a 2016 John Deere 872G Grader, complete with snow wing and lift group at a cost of \$396,200.00, less trade of Volvo 976 grader in the amount of \$85,000.00, plus applicable taxes.

Carried

406/16 Administrator's Report

ALAN STEINHILBER: That the Administrator's report having been read now be filed.

Carried

407/16 Statement of Financial Activities

ALAN STEINHILBER: That the Statement of Financial Activities for the month ending November 30, 2016 be approved as presented.

Carried

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408/16 Accounts

BEVRA FEE: That the “List of Accounts” as listed on the attached Schedule “A” forming part of these minutes be approved for payment.

Cheque No. 9804 - 9887

Payroll File No. 0144 & 0146

Carried

409/16 Lunch

TERRANCE WINGERTER: That we adjourn for lunch and reconvene at 1:00 pm.

Carried

410/16 Employee Reviews & Wage Recommendations

BEVRA FEE: That all employees be given 0.7% wage increase for 2017.

Carried

411/16 Holiday Pay vs Paid Holidays

ALAN STEINHILBER: Effective January 1, 2017, all full time operators shall receive paid holidays in lieu of holiday pay. An employee shall be allowed to carry over one (1) week of paid holidays into the next calendar year.

Carried

412/16 Over Hours

ALAN STEINHILBER: The maximum hours allowed for the months of April to October shall be increased from 217 hours per month to 222 hours per month. The total maximum hours allowed per month in the winter season shall remain at 160 hours per month. Total maximum hours for each month shall include hours worked, statutory holidays, sick days, bereavement days and any paid holidays. Any hours over the maximum allowed, not approved by council, shall be used within the following two months. Any over hours not used within the following two months will not be paid. Exceptions due to continuous inclement weather conditions will be considered and shall be approved by Council if necessary.

Carried

413/16 Employee Meeting Mileage

ALAN STEINHILBER: Employees shall not be paid mileage to attend scheduled staff meetings during regular hours of work.

Carried

414/16 Council Remuneration

DOUG JOHNSON: That council remuneration remain at \$20.00 per hour to a maximum of \$160.00 per day for meetings, workshops and conventions and that the monthly remuneration for supervision remain at \$150.00 per month for councillors and \$500.00 per month for the Reeve.

Carried

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415/16 Mileage

ALEX BEEBE: That the mileage rate remain at \$0.55/km

Carried

416/16 Meeting Mileage – Div #3

TERRANCE WINGERTER: That I, Councillor Terry Wingerter, waive payment for meeting mileage to attend Council meetings.

Carried.

417/16 SARM Fidelity Bond

ALAN STEINHILBER: That the SARM Fidelity Bond for 2017 be accepted as presented.

Carried

Reeve, Shirley Dauvin turned the meeting over to Deputy Reeve, Doug Johnson & excused herself from the council meeting.

418/16 Reject Gravel (Sand) Tender

ALAN STEINHILBER: That the reject gravel (sand) tender for product located on NW 20-49-10-W3 be awarded to P. Construction.

Carried

Reeve, Shirley Dauvin returned to the council meeting.

419/16 Land Sale Tender – Blk/Par A Plan 101543161

ALEX BEEBE: That the land sale tender for Blk/Par A Plan 101543161 be awarded to Duane Hare.

Carried

420/16 Bylaw No. 4-2017 (Code of Ethics) – Second Reading

DOUG JOHNSON: That Bylaw No.4-2017, being a Bylaw of the Rural Municipality of Spiritwood No. 496, being the Code of Ethics Bylaw be read a second time.

Carried

Reeve, Shirley Dauvin turned the meeting over to Deputy Reeve, Doug Johnson & excused herself from the council meeting.

421/16 Development Permit Application (NE 02-52-10-W3) Land Farm

BEVRA FEE: That we proceed with the process of amending the Zoning Bylaw to allow a land farm as a discretionary use in the agriculture district.

Carried

Reeve, Shirley Dauvin returned to the council meeting.

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- 422/16 Fire Dept. Members Under 18 years of Age
- TERRANCE WINGERTER: Whereas, appointed officials (individuals) under 18 years of age are not covered by the SARM insurance program, that the RM of Spiritwood No. 496 shall not appoint any person under 18 years of age to the Fire Departments.
- Carried
- 423/16 Fire Calls – False Alarm Charge
- ALAN STEINHILBER: That a fee of \$250.00 be charged when the fire department is dispatched and then requested to stand down as a result of a false alarm.
- Carried
- 424/16 Spiritwood Library- Extra Hour/Grant
- DENNIS LAVENTURE: That the request to purchase one (1) extra hour for the Spiritwood Library be approved and that the request for grant funding in the amount of \$965.00 be approved.
- Carried
- 425/16 SaskEnergy Easement – SE 13-49-09-W3 (ER1)
- DOUG JOHNSON: Council for the RM of Spiritwood No. 496 approves of the placement of a proposed gas line as per W.R # 251632. The environmental reserve (ER1) located on PT SE 49-09-W3 is a natural drainage area that may be prone to flooding and shall not be altered in such a manner as to block the drainage of water.
- Carried
- 426/16 Application to Purchase Lease Lands
- BEVRA FEE: That the application to purchase the following lease lands described below be reserved from sale until they can be explored as a possible gravel source:
- NW 30-53-11-W3
NW 31-53-11-W3
NE 10-54-12-W3
NW 11-54-12-W3
SE 11-54-12-W3
SW 11-54-12-W3
- Carried
- 427/16 Application to Purchase Lease Lands
- ALEX BEEBE: Council for the RM of Spiritwood No. 496 agrees to the sale of the following lease lands described as:
- Section 28-52-09-W3
Section 29-52-09-W3
SE 21-52-10-W3
NW 15-52-10-W3
PT SW 22-52-10-W3
- Carried

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428/16 Application to Purchase Lease Land – SW 08-54-10-W3

ALEX BEEBE: That the application to purchase lease land described as SW 08-54-10-W3 be released for sale.

Carried

429/16 Application to Purchase Lease Lands

ALAN STEINHILBER: Council for the RM of Spiritwood No. 496 agrees to the sale of the following lease lands described as:

Section 07-53-10-W3
SE 11-53-10-W3
SW 12-53-10-W3

And that the following lease lands described below be reserved from sale until they can be explored as a possible gravel source:

NW 14-53-10-W3
NE 14-53-10-W3
SW 14-53-10-W3
SE 23-53-10-W3
SW 23-53-10-W3

Carried

430/16 Auditor

BEVRA FEE: That Cogent, Chartered Professional Accountants LLP, be appointed as Auditor for the RM of Spiritwood No. 496 for 2017.

Carried

431/16 Weed Inspector

DENNIS LAVENTURE: That Matthew Tetreault be appointed as the Weed Inspector for the RM of Spiritwood No. 496. For 2017.

Carried

432/16 Pest Control Officer

ALEX BEEBE: That Don Heide be appointed as Pest Control Officer for the RM of Spiritwood No. 496 for 2017.

Carried

433/16 Board of Revision

DOUG JOHNSON: That Gord Krismar & Associates be appointed as the Board of Revision for the RM of Spiritwood No. 496 for 2017 and that Christina Krismar be appointed as secretary to the Board.

Carried

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- 434/16 Development Appeals Board
DENNIS LAVENTURE: That the Development Appeals Board appointment be tabled.

Carried
- 435/16
- Meeting Lake Regional Park Board
TERRANCE WINGERTER: That Barry Kulyk be appointed to the Meeting Lake Regional Park Board for a 2 year term expiring December 31, 2018.

Carried
- 436/16 Wapiti Regional Library
ALAN STEINHILBER: That Kay Wilson be appointed to the Wapiti Regional Library Board as the RM of Spiritwood No. 496 representative for 2017.

Carried
- 437/16 Spiritwood Library Board
BEVRA FEE: That Mavis Bellisle be appointed to the Spiritwood Library Board for the RM of Spiritwood No. 496 for 2017.

Carried
- 438/16 SARCS Appointments
DOUG JOHNSON: That Councillor, Bevra Fee be appointed to the SARCS board as the elected official for the Rural Municipality of Spiritwood No. 496 and that Colette Bussiere be appointed to the SARCS board as the appointed member.

Carried
- 439/16 Spiritwood/Leoville District Plan Board
DOUG JOHNSON: That Yvonne Prusak (Municipal Planner), Colette Bussiere (Administrator) and Dennis Laventure (Councillor) be appointed as the RM of Spiritwood No. 496 representatives to the RM of Spiritwood and Village of Leoville District Plan Authority.

Carried
- 440/16 North Central Transportation Planning Committee
TERRANCE WINGERTER: That Alex Beebe and Doug Johnson be appointed as the North Central Transportation Planning Committee Reps for 2017.

Carried
- 441/16 Thickwood Hills Watershed Association
DOUG JOHNSON: That Alan Steinhilber be appointed as a municipal representative to the Thickwood Hills Watershed Association for 2017.

Carried

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442/16 Stray Animals Officer

DENNIS LAVENTURE: That Colette Bussierebe appointed as Administrator for the Stray Animals Act for 2017.

Carried

443/16

Poundkeepers

ALAN STEINHILBER: That the appointments for pound keepers be tabled.

Carried

444/16 District #33 Rat Eradication Board

DENNIS LAVENTURE: That Reeve, Shirley Dauvin be appointed to the District #33 Rat Eradication Board for 2017 as a representative for the RM of Spiritwood No. 496.

Carried

445/16 Health Complex Foundation Committee

DOUG JOHNSON: That Colleen Reed be appointed as the Health Complex Foundation Committee Rep for 2017.

Carried

446/16 Health Advisory Committee

ALEX BEEBE: That Shirley Dauvin & Colette Bussierebe appointed to the Health Advisory Committee for 2017.

Carried

447/16 Fire Dept. No. 1

BEVRA FEE: That the following persons be appointed to Fire Dept. No. 1:

Ron Radke (Fire Chief)	
Travis Penner (Deputy Fire Chief)	
Deny Allchurch (Captain)	
Alain Caffet (Captain)	
Elliot Kajner	Aaron Dauvin
Alex Beauchesne	Cody Bulyaki
Jeff Hujber	Rachelle Beauchesne
Ricki Wasden	Ryan Steinhilber
Ryan Wirth	Tyson Turgeon
Jason Walter	Shane Colley
Thomas (TJ) Tipton	Leslie Radke
Ashley Iverson	Bailie Hummel
Rick Adam (RM of Meeting Lake No. 466)	
Shirley Dauvin (RM of Spiritwood No. 496 Rep)	

Carried

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448/15 Fire Dept. No. 2

ALEX BEEBE: That the following persons be appointed to Fire Dept. No. 2:

Greg Ardagh (Fire Chief)	
Larry Morris (Deputy Fire Chief)	
Greg Potts	Hartley Diesen
Don Harder	Doug Peacock
Kurt Reed	Dennis Simonar
Dick Tonnelier	Jim Mayo
Wes Stephenson	Gerald Erickson
Wayne Czerniak	Ken Owens
Cory Hildebrandt	Kevin Henbid
Hank Derries	Grant Kipper
Doug Randall	Chris Morris
Dillon Simonar	Greg Sieverson
Garry Nickolat	Garnet Yachyshen
Eldon Epp	Larry Henbid
Jason Klumpenhower	
Doug Johnson (RM of Spiritwood No. 496 Municipal Rep)	

Carried

449/16 Farm & Food Care Delegate

BEVRA FEE: That Dennis Laventure be appointed as the Farm & Food Care Delegate for the RM of Spiritwood No. 496.

Carried

450/16 RM/Town MOU Committee

DENNIS LAVENTURE: That Bevra Fee and Terry Wingerter be appointed to the RM/Town MOU Committee for 2017.

Carried

451/16 Inter-municipal Rep – Other Municipal Authorities

BEVRA FEE: That Dennis Laventure and Doug Johnson be appointed as the Inter-municipal representatives to other municipal authorities for the RM of Spiritwood No. 496 for 2017.

Carried

452/16 Museum Committee

DENNIS LAVENTURE: That Don Voss be appointed to the Museum Committee for the 2017 calendar year.

Carried

453/16 Deputy Reeve

ALAN STEINHILBER: That Doug Johnson be appointed as Deputy Reeve.

Carried

454/16

HR Committee

TERRANCE WINGERTER: That Shirley Dauvin, Alan Steinhilber, Bevra Fee & Dennis Laventure be appointed as the HR Committee for 2017.

Carried

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45516 Policy Committee

DOUG JOHNSON: That Shirley Dauvin, Bevra Fee & Colette Bussiere be appointed as the Policy Committee for 2017.

Carried

456/16 Machinery Committee

BEVRA FEE: That Dennis Laventure, Alex Beebe, Terrance Wingerter & John Mamer be appointed as the Machinery Committee for 2017.

Carried

457/16 Rural Cemetery Committee

ALAN STEINHILBER: That Reeve, Shirley Dauvin, Councillor, Bevra Fee, Erin Wingerter, Edna Koetse and Mavis Bellisle be appointed as the Rural Cemetery Committee of the RM of Spiritwood No. 496 for 2017.

Carried

458/16 Cemetery Caretakers

ALAN STEINHILBER: That the following persons be appointed as Cemetery Caretakers for 2017:

Scandia	Donna Strate	Norbury Free
Methodist	Trona Huchkowsky	
Norbury	Vacant	
Bapaume	Kevin Latus	
Mildred North	Perry Robinson	
Mildred South	Diane Wingerter	
Timberland	Cliff Christopherson	
Ranger	Norman Magnus	
Laventure	Leon Gagne & Louis Marion	
Penn	Mark McDaid	
Junor	Gerald Metrunec	
Idylwyld	Edna Koetse	
Rothmere	Ethel Walter	
Capasin	Northwood Church c/o Ron Toews & Ardel Boese	
St. Steven's	Vacant	
Spiritwood	Town of Spiritwood	
Shell Lake	Village of Shell Lake	

Carried

459/16 In Camera Session– 3:49 pm

BEVRA FEE: That the regular meeting of Council be adjourned to move into an in camera session.

Carried

Administrator, Colette Bussiere, left the council meeting at 3:49 pm.

Administrator, Colette Bussiere, returned to the council meeting at 4:00 pm

The regular meeting of council was reconvened at 4:00 pm

460/16 Correspondence

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BEVRA FEE: That the following correspondence having been read now be filed:

SARM – November 2016 Update
SARM – Weekly Policy Bulletins
SARM – Training Partnership
SARM – Sask Hospital
PARCS – November 2016 Update
CFIB – Property Tax Gaps
PREP – November 2016 Update
Farm & Food Care – Equine Excellence Awards
Highway #378 Project
Thickwood Hills – November 18, 2016 Meeting Minutes
Wapiti Report – December 5, 2016
Ministry of Labour Relations – Exemption
Winter Weight Season Order
City of Prince Albert – Proposed Library Boundary Change
LA FOIP – Privacy Information
Provincial/Federal Wastewater Infrastructure Program

Carried

461/16 Adjourn– 4:03 pm

TERRANCE WINGERTER: That the regular meeting of council be adjourned.

Carried

Reeve

Administrator